NBME Step 1 Registration & Self-Assessment Voucher Program
Helpful Tips for the USMLE Application Process

• Log into NLES, the NBME Licensing Examination Services website, to submit your applications and payment, and access required forms.
USMLE Certification of Identification and Authorization Forms (CIF)

- You complete your portion of the CIF form:
  - 2x2 headshot
  - Color preferred by not required
  - Select an “applicant authorization option” and sign
  - Email to medregistrar@Stanford.edu

- The SoM Registrar’s office will complete the CIF to certify your identity (i.e., name, photo, and signature).
  - After confirming that the photo and signature on the form belong to you, we seal, sign, and submit to the NBME.
After CIF Form Completed

- E-mailed to NBME, processed in 1-2 weeks
- Registrar’s Office certifies enrollment weekly to NBME
- Once processed by NBME, you may request the scheduling permit dates
Eligibility Period (EP) Selection

- Select a three-month EP on applications for Step 1
- Select an EP starting with the month in which you wish to test
- NBME issues scheduling permits up to 6 months before an EP begins
- When Prometric test dates are available (approximately 6 months in advance), a test date can be scheduled
NBME Step 1 Self-Assessment Voucher Program

- Optional NBME Step 1 Practice exam, sponsored by MD program
- Provides pre-paid NBME Self-Assessment Services (NSAS) vouchers upon request for students taking Step 1 in upcoming year.
- Starting in January, you can use the Registrar's Office Voucher Request Form to request a voucher at no cost to you.
- Redeem vouchers through NBME Self-Assessment Services (NSAS) when you sign up to take the Comprehensive Basic Science practice exam.
- Details will be emailed in January.
NBME Step 1 Self-Assessment Voucher Program

• Performance feedback report available immediately after completing practice exam
• Scores can be translated to an approximate corresponding USMLE Step 1 total score
• Score report is also available to the SoM Registrar's office, and anonymized scores may be reviewed by the Office of Medical Education to assess the voucher program
Resources

NBME/NLES:  https://www.nbme.org/Students/licensing.html

NBME/NSAS: https://www.nbme.org/Students/sas/sas.html

SoM Registrar’s Office:  
http://med.stanford.edu/md/academic-support/registrar.html

SoM Registrar’s Office USMLE Information:  
http://med.stanford.edu/md/academic-support/registrar/MedRegUSMLE.html

SoM Registrar’s Office NBME Self-Assessment Services (NSAS) Vouchers:  
http://med.stanford.edu/md/academic-support/registrar/MedRegNSASVouchers.html