

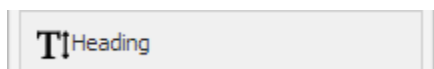
Heading Component

Description of Component

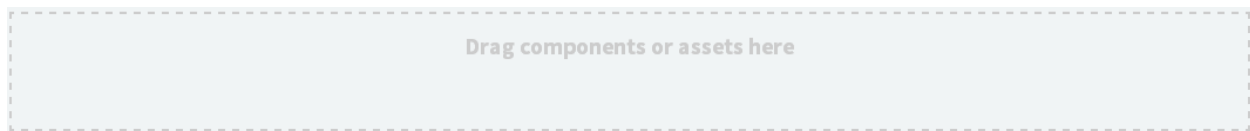
The Heading component is used to add headings to your web page that define content sections, give a title to a page, and are used for search engines to crawl web pages when an H1 heading is used. You can also link to other content, use the heading as an anchor, and select from different styles to display the heading.

How to Use the Component

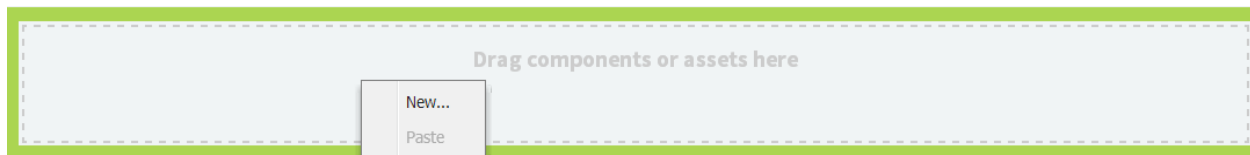
1. You can identify the Heading component in the Web Author toolkit as follows:



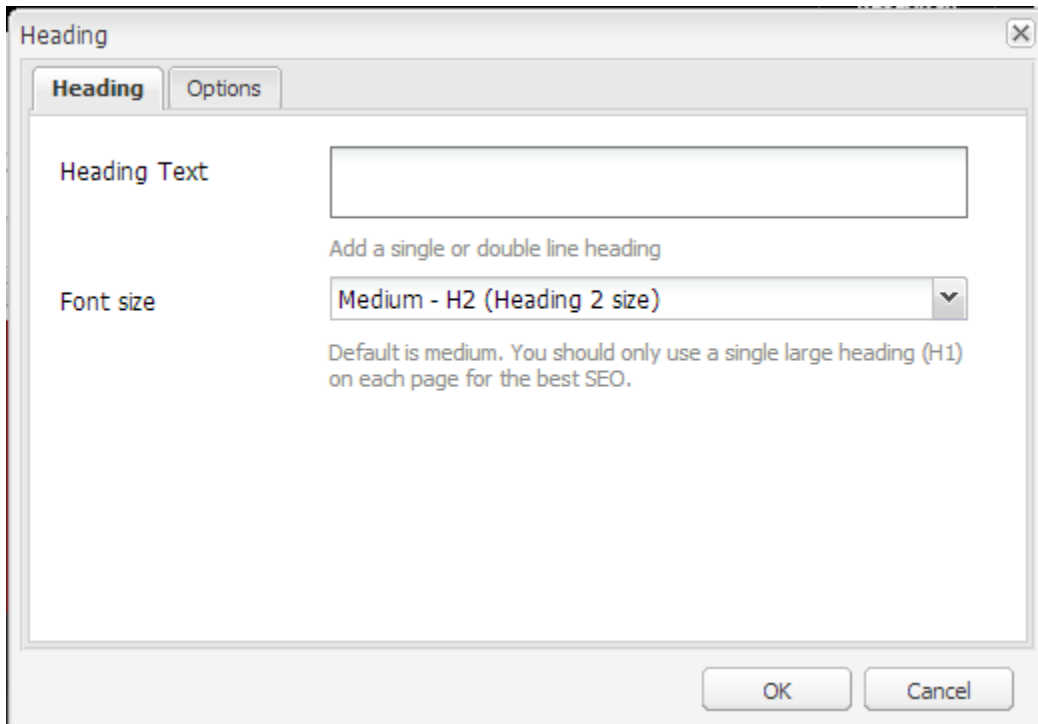
2. Drag the component onto the page in the place where you want the text to display.



3. Or, right click and select New.



The component opens in edit mode.



Heading

Heading Text

Font size

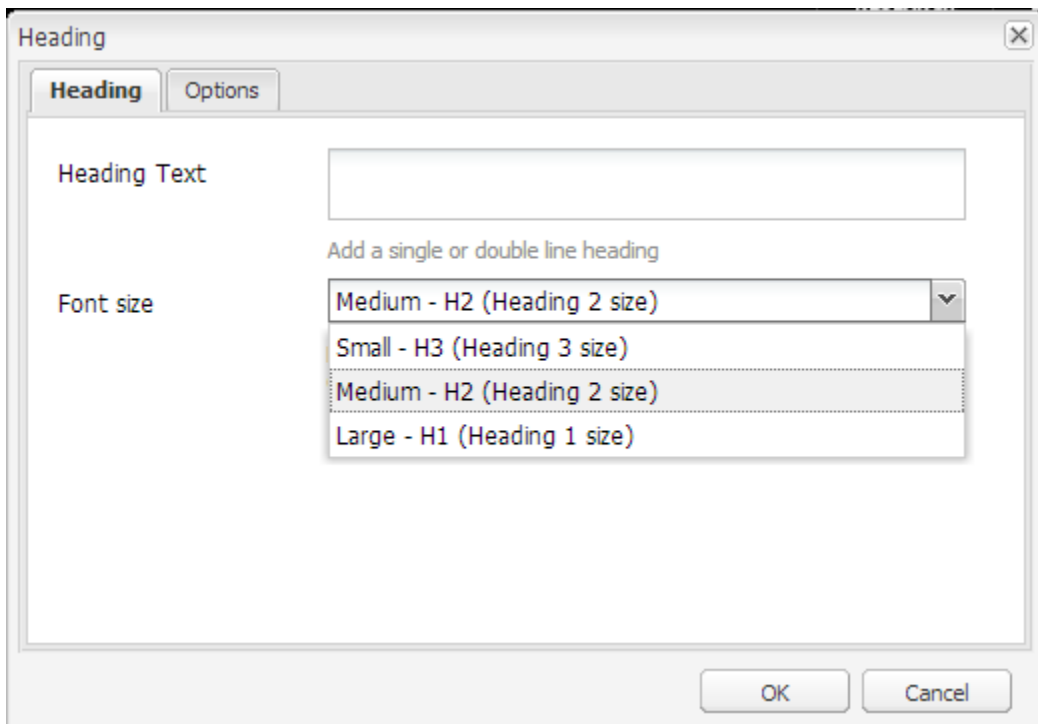
Medium - H2 (Heading 2 size)

Add a single or double line heading

Default is medium. You should only use a single large heading (H1) on each page for the best SEO.

OK Cancel

4. Type heading text in the Heading Text field.
5. Select the font size in the drop down.



Heading

Heading Text

Font size

Medium - H2 (Heading 2 size)

Small - H3 (Heading 3 size)

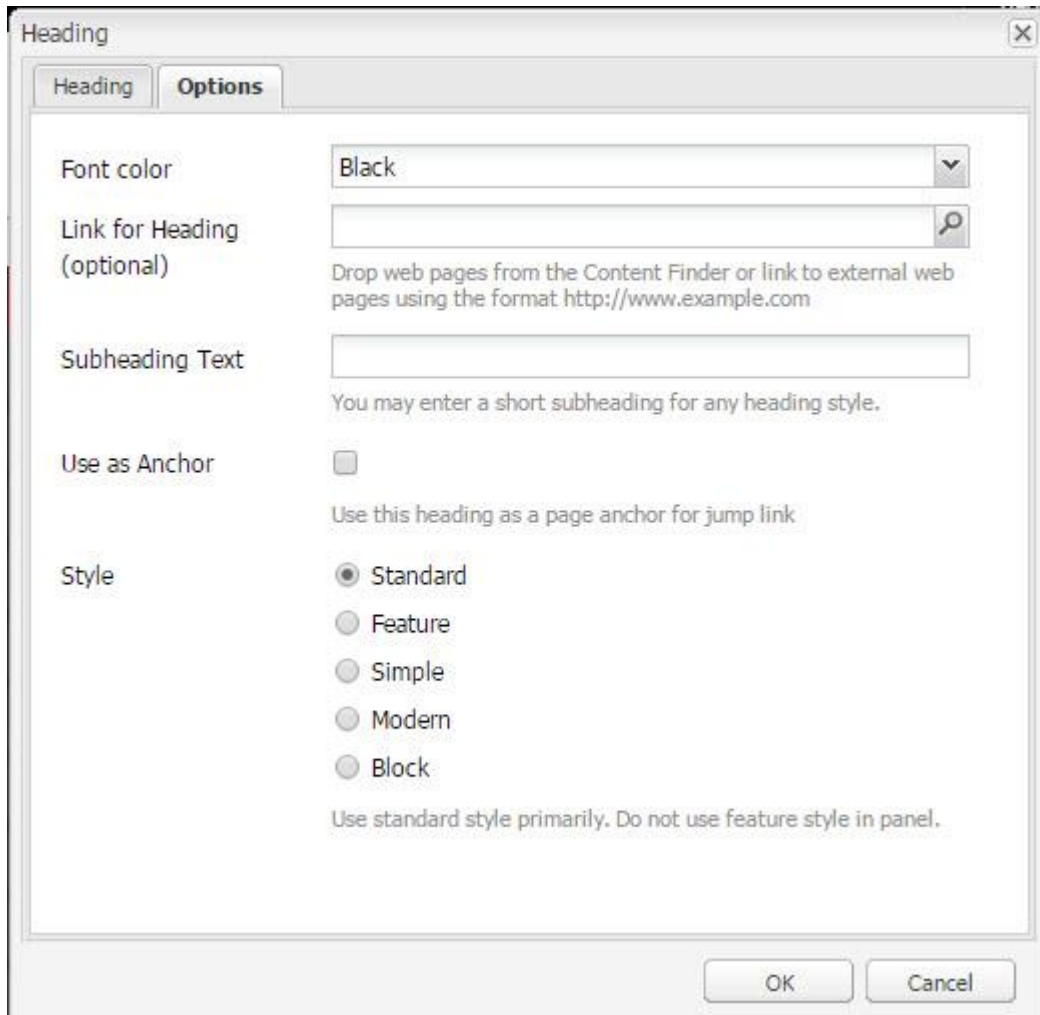
Medium - H2 (Heading 2 size)

Large - H1 (Heading 1 size)

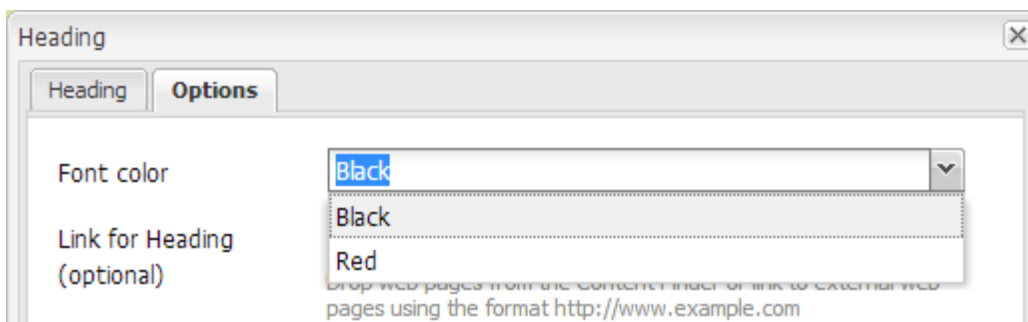
Add a single or double line heading

OK Cancel

6. Click on the Options tab to add optional features.



7. You can select the color of the font in the drop down. Default is black.

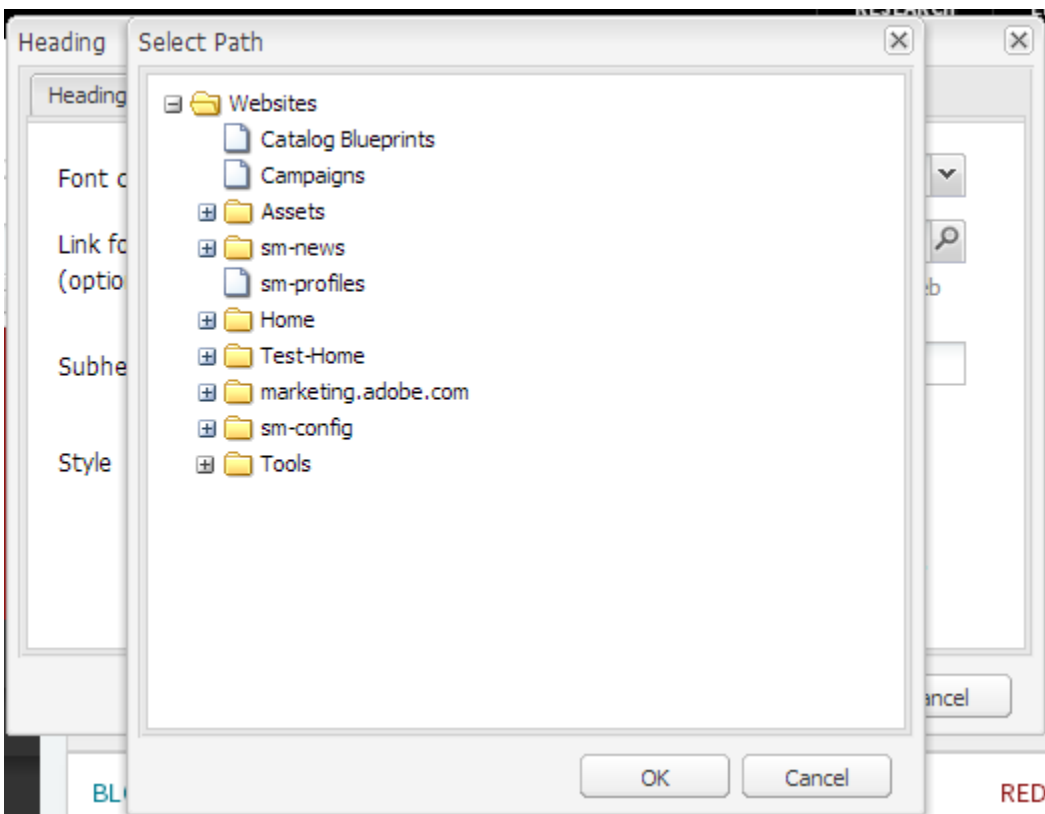


8. You can add a link for the Heading. For external links be sure to use the correct format or click the magnifying glass to select a path to a page on your website.

Link for Heading (optional)

Drop web pages from the Content Finder or link to external web pages using the format `http://www.example.com`

9. Select the path to the file.



10. Click OK.

11. Add subheading text is desired.

Subheading Text

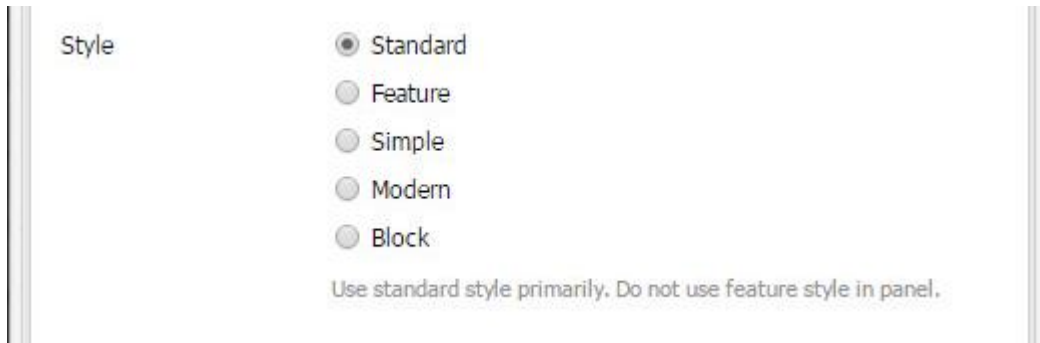
You may enter a short subheading for any heading style.

12. Select to use the heading as an anchor.

Use as Anchor

Use this heading as a page anchor for jump link

13. Choose a style. Standard style is the default in most cases and should be used.

A screenshot of a web authoring interface showing a 'Style' selection panel. The panel is bounded by vertical lines on the left and right. On the left side, the word 'Style' is displayed. To the right of 'Style' are five radio button options: 'Standard', 'Feature', 'Simple', 'Modern', and 'Block'. The 'Standard' option is selected, indicated by a filled radio button. Below the radio buttons, there is a line of text: 'Use standard style primarily. Do not use feature style in panel.'

14. Click OK to save the changes and to display on the web page.

You can also click on the Help button to view additional Help related materials.