

Events List

The Event List creates an attractive summary list that links to pages created using Event Page templates. This template contains all the information that populates the Event List itself, including date (start & end), photo and description details.

Features

- Multiple sourcing options
- Standard and compact layout variations
- Multiple display options including photo, date, title and summary
- Pagination options
- Colorful date heading options
- Show pages hidden from main navigation

Create a colorful list of event, date-based pages

The screenshot shows a vertical list of event cards. Callout box A points to the 'Event' title and subtitle area. Callout box B points to the date range 'Jan 1 - Jan 2 2020' and 'Wed - Thu'. Callout box C points to the event image and description area. The first card is for 'PAEA PA Virtual Fair July 22, 2020'. The second card is for 'The Heart of AFib: Risk, Prevention, and Treatment' on 'January 1 2021 Friday'. A 'Next »' link is at the bottom left.

Pro Tips

- Create a separate directory for event pages, or use tags
- An event can be anything with a date (e.g. deadlines)
- Leverage the option to display all or future events
- The Event Builder (on the Event page template) has color options for the date heading – use to visually categorize events
- The Color Block List component provides a similar display without reliance on Event pages

Events List Legend

Event Sources

Event Lists can be generated from a variety of **input methods (A)**, though the pages referenced must be Event templates.

Content Summary

The **content displayed (A)** in the Events List (e.g. image, date, intro) are sourced directly from the Event pages, **via the *Event Builder** (next page).

i. Hierarchy

Choose a specific directory or page. Best for the **highest level of specificity.**

ii. Search

Keyword(s) query created by the Help Desk. **Highest level of customization.**

iii. Tags

Select from a list of tags. **Broadest range of inclusion.**

Build Event List | Display Options

CHOOSE EVENT LIST TYPE

Tags

Child pages

i Descendant pages

Fixed list

Search

ii Advanced Search

iii Tags

Search entire site

PARENT PAGE

/content/sm/TouchTrainingMcKinley

Include hidden pages in navigation in events list

Build Event List | Display Options

Compact with image and description

Compact with image no description

Compact no image no description

A Standard layout with image & description

Standard layout with image no description

Standard layout no image or description

CALENDAR FILTER

Display All Events

MAXIMUM NUMBER OF EVENTS TO INCLUDE IN LIST

10 Events

PAGINATE EVENT LIST AFTER

2 Events

EVENT TEMPLATE OPTIONS

TITLE

Event 1 Title

SUBTITLE

Subtitle is optional

START DATE

01/01/2020 10:02 AM

Display Start Time?

END DATE

01/02/2020 10:02 AM

Display End Time?

ADDITIONAL DATE INFO

PROMOTION IMAGE



Edit Clear

Drop an asset here.

[Open the DAM](#)

IMAGE DESCRIPTION