

TGR CHECKLIST

How to Apply for TGR Status

Deadline: The petition for TGR status must be submitted to the Registrar's office **prior to the start of the quarter in which you would like to be under that status** (e.g., if you want to be TGR in Spring, the form must be submitted before the end of Winter quarter).

- _____ Complete at least 135 units prior to the term in which you will be on TGR status. Look at your transcript; your Earned Unit Cumulative Total at the very end of the transcript must be at least 135 and the transcript should not have any GNRs
- _____ Complete all Immunology course requirements (Core Requirements, Journal Club, TAships, advanced courses, and area requirements and statistics as applicable).
- _____ Complete the TGR Request form on Stanford eForms. Log in to [Axess](#), click on the Student tab, and choose "Student eForms" from the Quick Links menu. Click on "Available Forms" to find student forms.
- _____ Sign the form, have your advisor sign the form, and notify the program administrators at least two weeks prior to the start of the quarter in which you would like to start TGR status.
- _____ After a decision is made on your request, you'll get instructions from the Registrar. We don't receive notification of this status, so please let us know when you've been approved
- _____ If you do not receive an email, the Registrar did not receive your form and you are not on TGR status. You should follow up immediately.

Registering Under TGR Status

Once TGR status has been approved:

- _____ Register for Immunol 802 with your mentor for 0 units
- _____ Do not register for research units again. You will always register for Immunol 802 for 0 units.
- _____ You can take up to 3 units of coursework without additional charge. If you would like to take more than 3 units of coursework, you will need to ask you mentor to cover the overage in tuition fees.
- _____ If you do end up taking a class, you will still need to enroll for TGR (Immunol 802) each quarter.