From:	Kathleen Thompson
To:	director_finance_administration_meeting@lists.stanford.edu
Cc:	Mila Dacorro; Donna Mahood
Subject:	COVID FLEX HOURS 2022 AND SPONSORED PROJECTS
Date:	Thursday, February 24, 2022 2:55:48 PM

TO: School of Medicine Directors of Finance & Administration

SUBJECT: COVID FLEX HOURS 2022 AND SPONSORED PROJECTS

On Tuesday, February 22, 2022, the university updated its policies on COVID Flex Hours. (see https://cardinalatwork.stanford.edu/working-stanford/covid-19-workplace-guide/covid-19-interim-policies/covid-flex-hours)

Per this policy, these COVID Flex Hours may be charged to sponsored awards. This policy is effective February 22, 2022 (retroactive to January 1, 2022) through September 30, 2022.

You no longer need to run the "COVID Salary Continuation Report" for your department/division. Please be sure to notify the relevant staff in your department/division.

If there are questions contact the RMG Research Financial Compliance Manager assigned to your department.