

Procedure for Admitting a Patient from Valley Bascom Pediatric Urgent Care to the Wards:

- 1) Notify RN of planned admission and ask them to order a bed, give them the admitting diagnosis
- 2) Have the RN call for an ambulance for transport if patient not stable enough to walk across to ward
- 3) Attending will call the preadmission RN at x54495 to give them the patient information, diagnosis and plan of care (attending or resident may do this step)
- 4) Page the Junior on call resident on the wards to give sign out at (408) 282-5351
- 5) RN will call the ward and give RN sign out when bed available and ward ready to accept patient