Purpose: This form documents that the student’s thesis committee acknowledges and will uphold the degree requirements of the Neurosciences IDP.

Student Instructions: The student should prepare the form and obtain the signatures of all members of the committee as soon as possible the committee is confirmed. This form must be submitted in conjunction with the University’s Doctoral Dissertation Reading Committee form. In the event of a change in committee membership, another Neurosciences IDP Doctoral Dissertation Committee Agreement Form must be signed by the new member and submitted along with the University’s Change of Dissertation Advisor or Reading Committee Member form.

Committee Member Instructions: Please read all the sections that follow and provide your signature on Page 3.

Research Training and Degree Progress

After the qualifying exam is passed, the DDRC will assume formal responsibility for monitoring the student’s progress no less than once per year in Years 3 and 4. During Year 5, the student is required to meet with the Committee twice per year until s/he graduates. The student should organize the meetings. The Committee will work closely with the student to develop goals and timetables for his/her dissertation and the submission of a first-author paper that is a requirement for the Neurosciences PhD degree. The specific objectives and requirements of graduate training within the Neurosciences program are detailed below. Please familiarize yourself with this information and be prepared to evaluate yearly progress towards these goals. We believe that learning these skills are essential parts of training; moreover, students should be able to master these skills in 5 years of graduate education.

Training Objectives for the Stanford Neuroscience Program

Students accepted to the Stanford Neuroscience Program will complete training for the PhD intended to prepare them for a successful career in research and teaching. Our goals are that students learn:

1. How to identify important scientific questions and design experiments that address these questions using the most appropriate methods
2. How to organize and present research seminars that communicate ideas and results effectively to a variety of audiences
3. How to organize and write manuscripts that will be published in the leading neuroscience journals
4. How to teach effectively in small and large contexts, either alone or as part of a team of teachers

The Neurosciences program website and the Stanford University Bulletin provides additional information about Program degree requirements.

Maintenance of academic records and routine checks of academic progress will be done in the Neurosciences IDP Program Office. Please contact Program Administrator Kalai Diamond (kdiamond@stanford.edu) if you have questions regarding academic progress.

Questions regarding this form may be addressed to the Program Director.

Please submit the completed form to the Neurosciences IDP Office (1215 Welch Road, Modular B, Room 42)
In the case of deficient performance, the student, and the Neurosciences Program Office should be informed in writing of:

a) The nature of the problem or deficiency  
   b) Steps to be taken to correct the deficiency  
   c) Resources available to assist  
   d) A reasonable time period for correction of the deficiency  
   e) The approximate date at which the student’s record will next be reviewed.

For more information, please see the website for Graduate Academic Policies and Procedures, Stanford University: [http://gap.stanford.edu/](http://gap.stanford.edu/)

**Timetable for Advancement to Neurosciences PhD Degree**

<table>
<thead>
<tr>
<th>Year One</th>
<th>Year Two</th>
<th>Year Three</th>
<th>Year Four</th>
<th>Year Five</th>
</tr>
</thead>
</table>
| SIN Bootcamp  
Apply for NSF if eligible  
Take courses (Core Modules, Journal Club, other coursework)  
Complete a minimum of 3 lab rotations and submit quarterly rotation evaluations  
Meet quarterly with First Year Advisor  
Select laboratory and thesis advisor; discuss with First Year Advisor and obtain approval of Program Director before committing  
Schedule IDP meeting with PI within 30 days of joining lab  
Complete Biosciences IDP with PI within 2 months of joining lab | Take courses (Journal Club, other coursework)  
Apply for NSF if eligible  
Begin thesis research  
Meet quarterly with thesis advisor  
Winter Quarter - Select qualifying exam/thesis advisory committee: Three voting members (in addition to your advisor) - must be approved by the Program Director  
Spring Quarter: Take qualifying examination 6-9 months after joining lab, but no later than end of Spring quarter.  
Submit Forms: Qualifying Examination Certification Form; Application for Candidacy for Doctoral Degree; Doctoral Dissertation Reading Committee (DDRC) Form; Neurosciences Doctoral Dissertation Committee Agreement Form  
Complete Biosciences IDP with PI (schedule meeting by June 1, must meet by August 1) | Take courses (Journal Club and other coursework)  
Apply for NRSA if eligible  
Conduct thesis research  
Meet with thesis committee annually  
Complete Biosciences IDP with PI (schedule meeting by June 1, must meet by August 1) | Complete course requirements  
Apply for NRSA if eligible  
Conduct thesis research  
Meet with thesis committee annually  
Complete Biosciences IDP with PI (schedule meeting by June 1, must meet by August 1)  
Apply for TGR status when you have completed 135 units and all course requirements (usually in Spring) | Conduct thesis research  
Meet with thesis committee twice per year until student graduates  
Complete Biosciences IDP with PI (schedule meeting by June 1, must meet by August 1)  
Submit First Author Journal Publication (degree requirement)  
Oral Examination (thesis defense)  
Submit University Oral Examination form  
Submit written dissertation to Registrar  
Apply to graduate in Axess |
NEUROSCIENCES IDP
DOCTORAL DISSERTATION COMMITTEE AGREEMENT FORM

Student Information:

The student will certify by signing below that s/he has read and understands the program goals and degree requirements.

Last Name __________________________ First Name __________________________ Middle __________________________ Date: ________

Signature

Dissertation Committee Agreement Information:

By signing below, each member of the dissertation reading committee certifies that they have read the program goals and degree requirements and agree to advise and support the student in meeting those requirements.

Principal Dissertation Adviser: Printed Name: __________________________

Signature: __________________________ Date: ________

Co-Adviser (if required): Printed Name: __________________________

Signature: __________________________ Date: ________

Reader: Printed Name: __________________________

Signature: __________________________ Date: ________

Reader: Printed Name: __________________________

Signature: __________________________ Date: ________

Reader: Printed Name: __________________________

Signature: __________________________ Date: ________

Reader: Printed Name: __________________________

Signature: __________________________ Date: ________

Reader: Printed Name: __________________________

Signature: __________________________ Date: ________

Reader: Printed Name: __________________________

Signature: __________________________ Date: ________

Received by Program: ________

Questions regarding this form may be addressed to the Program Director.
Please submit the completed form to the Neurosciences IDP Office (1215 Welch Road, Modular B, Room 42)