

## Call for Applications

### Director, Stanford Medical Humanities and Arts

The Stanford University School of Medicine is pleased to announce a new faculty level position: Director, Stanford Medical Humanities and Arts. The School of Medicine will provide funding of a 0.3 FTE appointment, up to the level of the NIH salary cap. The position will include the following responsibilities:

- Director, Medicine and the Muse
  - Work with faculty and administrative leaders to promote and develop opportunities for students, trainees, faculty and staff in medical humanities and arts, including the Writing and Storytelling Program, the Music and Medicine Program, the Film Interest Group, Literature and Medicine, etc. as well as potential future programs in visual and performance arts
  - Serve as faculty director of the annual student symposium, Medicine and the Muse
  - Liaise with Pegasus Physician Writers, WellMD/WellPhD, and other programs and projects which intersect and collaborate with medical humanities and arts
  - Promote Diversity, Inclusion, Equity, and Justice, including the use of the tools and lenses of medical humanities and arts to critically examine such topics as related to health, healthcare, and medical education
  - Supervise and evaluate Medicine and the Muse staff and faculty, including the Executive Director and the Director of Writing and Storytelling, with oversight supervision of the Program Coordinator
  - Promote scholarship and research in medical humanities and arts
  - Serve as faculty liaison for collaborations in medical humanities and arts across Stanford Medicine, Stanford University, professional societies such as American Society for Bioethics & Humanities and Health Humanities Consortium, medical humanities and arts programs and societies nationally and internationally
  - Oversee all publications, awards, social media, websites, and publicity associated with Medicine and the Muse
  - Teach or co-teach current medical humanities courses, such as Contextual Medicine (course for clinical students), and develop and promote educational opportunities, such as workshops, courses, certificates and degrees
  - Chair or arrange for leadership of the School of Medicine Art Committee
  - Oversee budgets, grant submissions, and grants for Medicine and the Muse funding
  - Lead development of new philanthropy opportunities; stewardship of current donors to the program
- Co-Director, Biomedical Ethics and Medical Humanities (BEMH) Scholarly Concentration
  - Course director, Medical Humanities and the Arts (core course for concentrators)
  - Mentorship and advising for students interested in medical humanities and arts, including networking with faculty and professional staff across campus to provide resources and further mentorship for student projects
  - Oversee budget and funding requests from the Scholarly Concentration Program as related to BEMH

Requirements for application:

- Current faculty appointment in the Stanford University School of Medicine, appropriate faculty lines include Clinician Educator, Medical Center Line, University Tenure Line, Non-Tenure Line – Teaching. Appointment must be at the assistant, associate, or full professor level.
- 1-2 page statement to include
  - Your name, contact information, current faculty title
  - Your interest in the position
  - Pertinent background
  - How you envision the program developing
  - Past and potential contributions to diversity, equity, and inclusion
  - Names of persons who will submit letters of recommendation
- CV
- 2 letters of recommendations, which can be from mentees, colleagues, or other persons you deem able to provide insight to your qualifications for this position – letters of recommendation should be sent as a pdf attachment to Christy Hartman [hartman7@stanford.edu](mailto:hartman7@stanford.edu) by the writer of the letter. Two letters are requested, no more than 4 letters may be submitted.
- Willingness to work with the founder of the Medicine and the Muse Program and current staff and faculty leaders to ensure optimal transition of directorship

Requirements for appointment:

- Selection by the Search Committee
- Approval from the appointee's department chair, including necessary funding above NIH cap, and attestation that the candidate is a faculty member in good standing in the department
- Approval from division chief or other supervisor, as needed to assure time will be allocated

Funding for the position is approved by the Dean's Office of the School of Medicine for up to 5 years, with continuation to be determined at a later time.

The Search Committee is dedicated to ensuring a fair and equitable selection process, and is guided by the principles of diversity, equity, and inclusion.

Contact for questions and to submit materials:

Christy Hartman, Program Coordinator, Medicine and the Muse  
[hartman7@stanford.edu](mailto:hartman7@stanford.edu)

Timeline:

January 15, 2021: Post CFA

April 15, 2021: deadline to accept applications, all materials must be submitted by this date

April 26 – May 31, 2021: Interviews

June 15, 2021: selection of finalists

June 16 – June 30, 2021: Secondary interviews

July 30, 2021: deadline for final selection

September 1 – December 1, 2021: appointee can informally shadow founding director, with full access to program information

December 1, 2021: Start date for new Director, Stanford Medical Humanities and Arts