

EVALUATIONS – Viewing Completed and Incomplete

Clerkship Coordinators can view complete and incomplete evaluations.

INSTRUCTIONS

View Incomplete and Complete Evaluations

- Select the clerkship site from right side drop down
- From the Home page, select the Evaluations tab
- Under the Evaluations Function column on the right, select “View Completed Evaluations Evaluations”

Site Specific Clerkship

Site Specific Clerkship

Home Schedules Procedures **Evaluations** Conferences Reports Help

Home > Evaluations SURG 300A - Surgery Core Clerkship - Kaiser-Santa Clara

Evaluations

Use the utilities below to draft evaluations, select participants, and deliver the evaluations. To get started, visit the [Help Section](#).

Deliver Evaluations

Queued Evaluations

Evaluation Form:	Number:	Delivery Date:
(none)		

Automated Evaluations

Title:	Rules:	Status:
Test Automated Rule 7 days prior end date	1	Active

Evaluation Forms

Modify/Print Form:
(select evaluation)

Manage Evaluation Forms

Evaluation Functions

[View Completed Evaluations](#)

[Incomplete Evaluations](#)

[Outside Evaluators](#)

[Evaluation Groups](#)

Evaluations tab

Site Specific Clerkship

- Simple Search
 - Delivery Period: Past X Months
 - Evaluations of: check selections
 - Submit

[Home](#) > [Evaluations](#) > [View Completed Evaluations](#)

View Completed Evaluations

Use one of the search forms below to filter the completed evaluations for this clerkship.

Simple Search

Delivery Period:

Evaluations of:

Students Course/School/Hospital

Faculty Conferences

Services Procedures

- The next screen will display completed evaluations for the clerkship selected.

“Yes” indicates that at least one answer on the evaluation triggered an alert

View Evaluations

To print multiple evaluations at the same time, select the appropriate checkboxes and click the "Print Selected" button at the bottom of the page.

1-12 of 12 Results

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Select the evaluation to review

Student names have been redacted

Evaluator	Evaluation	Type	Service	Clinic	Rotation	Issued	Completed	Alert	Printed	
Dr. (TEST) Cioni, Claire	Cioni, Claire - Patient Care Professionalism	Faculty evaluation of a student	--	--	--	7/23/2018	7/23/2018	Yes	--	<input type="checkbox"/>
Dr. (TEST) Tsukernik, Masha	Cioni, Claire - Mid-Clerkship Feedback Form	Faculty evaluation of a student	--	--	--	7/20/2018	7/20/2018	No	--	<input type="checkbox"/>
--	Dr. (TEST) Russell, Irina - Clinical Educator	Student evaluation of faculty	--	--	--	7/20/2018	7/26/2018	No	--	<input type="checkbox"/>
Dr. (TEST) Tsukernik, Masha	Cioni, Claire - Patient Care Professionalism	Faculty evaluation of a student	--	--	--	7/20/2018	7/20/2018	No	--	<input type="checkbox"/>

- Scroll past the Simple Search box to reach the Detailed Search:
 - Several options to conduct a more detailed search of completed evaluations

Detailed Search

Delivered: From: To:

Submitted: From: To:

Print Status:

Type(s):

- Student evaluation of other student (peer)
- Student evaluation of faculty
- Student self evaluation
- Student evaluation of a service/clinic
- Student evaluation of course
- Faculty evaluation of a student
- Resident evaluation of student
- Resident/Student/Faculty evaluation of a procedure

Form(s):

- Clinical Educator
- Core Clerkship Site Evaluation
- Patient Care Professionalism

Evaluator(s):

Any

STUDENTS:
Cannon, John (3)
Cioni, Claire (0)
Nkansah-Mahaney, Nancy (4)
=====

FACULTY:
(TEST) Brar, Kiran
(TEST) Cioni, Claire

[[SHOW ALL STUDENTS](#)]

Evaluations of:

Any

STUDENTS:
Cannon, John (3)
Cioni, Claire (0)
Nkansah-Mahaney, Nancy (4)
=====

FACULTY:
(TEST) Brar, Kiran
(TEST) Cioni, Claire

[[SHOW ALL STUDENTS](#)]

Service(s):

Any

Kaiser General Surgery

Rotation(s):

Any

Medical School Schedule:
(none)

Alert Status:

Evaluation Status:

Display final evaluations only **Submit**

- After selecting “Submit”, the next screen will display completed evaluations that fit criteria selected.

To review incomplete evaluations, select “Incomplete Evaluations” in the Evaluation Forms column under the Evaluations tab.

Site Specific Clerkship

Evaluations tab

Site Specific Clerkship

Site Specific Clerkship

Evaluations

Use the utilities below to draft evaluations, select participants, and deliver the evaluations. To get started, visit the [Help Section](#).

Deliver Evaluations

Queued Evaluations

Evaluation Form:	Number:	Delivery Date:
(none)		

Automated Evaluations

Title:	Rules:	Status:
Test Automated Rule 7 days prior end date	1	Active

Evaluation Forms

Modify/Print Form:

[Manage Evaluation Forms](#)

Evaluation Functions

[View Completed Evaluations](#)

[Incomplete Evaluations](#)

[Outside Evaluators](#)

[Evaluation Groups](#)

The next screen will show a list of incomplete evaluations for the clerkship selected.

Incomplete Evaluations **Filter Options**

Evaluator: (all evaluators) Evaluatee: (all evaluatees) Service/Clinic: (all services/clinics) Status: All Evaluations Export Data Ordered by issue date

1-7 of 7 results < Prev Page 1 / 1 Next >

Recipient	Evaluation	Info	Type	Service	Rotation	Status	Issued	
			Faculty evaluation of a student	--	--	Incomplete	7/25/2018	<input type="checkbox"/>
Dr. (TEST) Tsukernik, Masha	Cioni, Claire - Patient Care Professionalism		Faculty evaluation of a student	--	--	Incomplete	7/24/2018	<input type="checkbox"/>
Dr. (TEST) Cioni, Claire	Cioni, Claire - Mid-Clerkship Feedback Form		Faculty evaluation of a student	--	--	Incomplete	7/20/2018	<input type="checkbox"/>
Dr. (TEST) Russell, Irina	Cioni, Claire - Mid-Clerkship Feedback Form		Faculty evaluation of a student	--	--	Incomplete	7/20/2018	<input type="checkbox"/>
Dr. (TEST) Russell, Irina	Cioni, Claire - Patient Care Professionalism		Faculty evaluation of a student	--	--	Incomplete	7/20/2018	<input type="checkbox"/>
Dr. (TEST) Cioni, Claire	Cioni, Claire - Mid-Clerkship Feedback Form		Faculty evaluation of a student	--	--	Incomplete	7/19/2018	<input type="checkbox"/>
Dr. (TEST) Cioni, Claire	Cioni, Claire - Core Final Evaluation		Faculty evaluation of a student	--	--	Incomplete	7/19/2018	<input type="checkbox"/>

1-7 of 7 results < Prev Page 1 / 1 Next > Remove selected Submit

To remove evaluations, check the box on the far right and select "Submit"