**Postdoctoral Support Application**

|  |
| --- |
| **Project Title:** |

**Applicant:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Name*** | ***Degree(s)*** | ***Department*** | ***Division*** | ***Phone/Email*** |
|  |  |  |  |  |

|  |  |
| --- | --- |
| ***PGY*** | ***Stanford Appointment Date*** |
|  |  |

The postdoc appointment must have started on or after **January 1, 2023**, to be eligible*.*

**Primary Research Mentor**

|  |  |  |
| --- | --- | --- |
| ***Name*** | ***Academic Rank*** | ***Department/Division*** |
|  |  |  |

**PROPOSAL CHECKLIST** **Incomplete applications will not be accepted past 11:59 PM PT on submission deadline.** No extensions are granted for missing items. Please use the checklist below to ensure you have included all of the required documents. *(Do not include this checklist in the final application)*

Budget Worksheet ***(attached separately as an excel sheet and included in the PDF after the face page)***

Introduction ***(Resubmissions only – maximum 2 pages)***

Lay Summary (300 words or less and written at an **8th grade** reading level)

Diversity, Equity, Inclusion and Justice (DEIJ) statement (separate page – full details in Grant Instructions)

**Research Plan (maximum 3 pages)**

Specific Aims

Project Timeline

Relevance to Maternal and Child Health

Background and Significance

Preliminary Studies (if available)

Research Design and Methods

Included human subject research feasibility (if applicable) **\*Updates in Grant Instructions\***

Contacted SCH Clinical Research Support Office (if applicable)

Career Development \*Updates in Grant Instructions\*

Potential Pitfalls and Contingency Plans

Future Steps

**Appendix (Figures and References) (maximum 3 pages)**

**Supporting Documents**

Applicant Information

[NIH Biosketch](https://grants.nih.gov/grants/forms/biosketch.htm)

Supervisor/ Primary Research Mentor Information

Letter attesting to salary cost sharing for year 2 of funding

Mentor support form completed online (\*NEW\*includes signing the reviewer requirement) – **do not include a separate letter of support from your mentor**

[NIH Biosketch](https://grants.nih.gov/grants/forms/biosketch.htm)

Non-Primary Mentor Information (if applicable)

Letter of Support

[NIH Biosketch](https://grants.nih.gov/grants/forms/biosketch.htm)

Co-Investigator AND/OR Collaborator Information (if applicable)

Letter(s) of Support

[NIH Biosketch](https://grants.nih.gov/grants/forms/biosketch.htm)

IRB Approval (if applicable)

Confirmation of IRB application submission and date (mm/dd/yy) of the scheduled IRB review meeting

IRB approval letter included if IRB has already been approved

Proposal is exempt from human subject research