



**STANFORD MATERNAL AND CHILD HEALTH RESEARCH INSTITUTE
Master's Tuition Program Support Application Instructions**

ELIGIBILITY

- **Eligible Applicants:** Must be Physician Fellows, Instructors, or Assistant Professors in Pediatrics or a subspecialty primarily focused on maternal and child health (e.g., maternal fetal medicine, pediatric neurology, surgery, radiology, or other related disciplines).
- **Protected Time Requirement:** Applicants must have sufficient protected time to complete the MS degree and research program within a maximum of two years.
- **Research Focus:** All applicants must have or plan to have a focus on maternal and child health research or wish to expand their interest in maternal and child health research.
- **Residency Requirement:** Applicants must have legal residence in the United States (Applicants with H or J visas are eligible)

Not Eligible:

- Visiting scholars to Stanford

Additional Information:

- Applicants applying for both the MCHRI Clinical (MD) Trainee Support and MS Tuition Support Program must submit separate applications for each program.
- **T-32 Fellowship Applicants:** Fellows applying to the NIH T32 Subspecialty Global Health Fellowship are required to apply for MS Tuition Support Programs.

APPLICATION GUIDELINES

For Physician Fellows Applying for MCHRI Clinical Trainee Support (Including T-32 Fellowship Applicants)

- Applicants may apply for both the MCHRI Clinical (MD) Trainee Support and MS Tuition Support Programs.
- Please submit the required application materials necessary to satisfy the Clinical (MD) Trainee Support or the T-32 Pediatric Subspecialty Global Health Fellowship as applicable.
- **Additional Required Items:**
 - **Applicant Statement:** Provide a personal statement specifying the MS degree program you wish to pursue, along with a statement on how this degree will impact your career and academic goals and development as a physician-scientist.
 - **Division Chief Support Letter:** Required to confirm that the applicant will have sufficient time to complete the degree requirements.
- **Applicant Information**
 - **First-Year Applicants**
 - Applicant Information
 - NIH Biosketch
 - MS program admissions letter – (*submission required if approved for the MTP award.*)



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- **Second-Year Applicants**
 - o NIH Biosketch
 - o Stanford transcript of the first year's work (Autumn Quarter)
 - o Approved course plan for the degree
 - o MS program admissions letter
 - **Research Mentor Information**
 - Assessment of the applicant (1 page maximum)
 - NIH Biosketch
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For Instructors, Assistant Professors, and Physician Fellows not applying for MCHRI Clinical Support

- **Application Requirements** (if not applying for Clinical (MD) Trainee Support or T-32 Pediatric Subspecialty Global Health Fellowship)
 - **Cover Page:** Include project title (use the provided template).
 - **Division Chief Support Letter:** A support letter from the Division Chief is required, attesting that the applicant will have sufficient time to fulfill the degree requirements.
 - **Applicant Statement:** Provide a letter specifying the MS degree program you wish to pursue, along with a statement on how this degree will impact your career and academic development as a physician-scientist.
 - **Lay Summary:** (300 words or less and a readability level of approximately 8th grade)
 - **Diversity, Equity, Inclusion, and Justice (DEIJ) Statement**
 - In what ways have you contributed towards and/or demonstrated a commitment to inclusion, equity, and diversity through your academic career, and how do you plan to advance these commitments professionally? (300 words or less)
 - **Research Plan** (maximum 3 pages):
 - Specific Aims
 - Project Timeline
 - Relevance to Maternal and Child Health
 - Background and Significance
 - Preliminary Studies (If Available)
 - Research Design and Methods
 - o Include human subject research feasibility (if applicable)
 - o For human-based studies, there should be a brief description of sample size and plan for statistical analyses of the results. The study design must include a description and rationale for the composition of the proposed study population with respect to sex/gender, race, and ethnicity, including a recruitment strategy for the study population.



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- A pre-award biostatistics consultation is required for all human-based studies. Describe a data and safety monitoring plan if a data safety monitoring board is involved.
- Career Development
- Potential Pitfalls and Contingency Plans
Future Steps
- **Appendix:** Figures and References (maximum 3 pages)
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