

# MCiM APPLICATION REQUIREMENTS

## Round 1

**DEADLINE: November 10<sup>th</sup> 2023\***

**DECISION: January 2024\***

## Round 2

**DEADLINE: January 12, 2024\***

**DECISION: March 2024\***

All applications are due by 11:59pm PT on the date listed. **\*Timelines are subject to change.**

We have developed this document to provide an overview of the MCiM Application process. You may begin working on your application at any time. However, you cannot upload these materials to the Stanford website until the Graduate School Admissions portal is open for academic year 2024-2025 (on **September 15, 2023**). You can [subscribe here](#) for updates.

## Getting Ready!

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### 1. REVIEW ELIGIBILITY TO APPLY

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- To be eligible for admission to graduate programs at Stanford, applicants must meet one of the following conditions:
  - Applicants must hold, or expect to hold before enrollment at Stanford University, a bachelor's degree from a U.S. college or university accredited by a regional accrediting association.
  - Applicants from institutions outside the U.S. must hold the equivalent of a U.S. bachelor's degree from a college or university of recognized standing. [See minimum level of study required of international applicants.](#)
- Stanford University requires a minimum proficiency in English. Evidence of adequate English proficiency must be submitted before enrollment is approved by Graduate Admissions. TOEFL (Test of English as a Foreign Language) scores are required of all applicants whose first language is not English. [Learn more about TOEFL as a required exam, exemptions and waivers here.](#)
  - TOEFL exemptions are available to candidates who meet university defined exceptions. [See definitions here.](#)
  - TOEFL waivers may be granted by the Stanford Graduate Admissions office--not the MCiM admissions team. [Learn more about waiver eligibility here.](#)
  - Note: U.S. citizenship does not automatically exempt an applicant from taking the TOEFL if the applicant's first language is not English.*

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### 2. CHOOSE A DEADLINE (REQUIRED)

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- MCiM offers two application rounds. Round 1 deadline: **November 10, 2023**, and Round 2 deadline: **January 15, 2024**. Candidates may apply to either round. Candidates interested in the Knight-Hennessy Scholarship program must apply in Round 1.
- MCiM applications must be submitted with **all required materials and supporting documents by the application round deadline to be considered within the round.**
- Candidates who apply to Round 1, but are unable to submit all the application materials by the deadline will be automatically moved to Round 2. Applications that do not include **all** application materials and supporting documents by the deadline for Round 2 will not be considered.

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### 3. ORDER YOUR UNOFFICIAL TRANSCRIPTS (REQUIRED)

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- Applicants must provide unofficial transcripts for all degrees held or in process. [Learn more about policies regarding transcripts at the Stanford Graduate Admissions website.](#)
- Completed your schooling internationally? [Please review the linked Stanford Graduate Admissions page for information about degree equivalence.](#)
- Official transcripts must be provided upon offer of admission, any offer of admission is contingent upon the unofficial transcripts matching the official transcripts.

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### 4. UNOFFICIAL TOEFL SCORES (IF APPLICABLE)

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- Unofficial TOEFL scores are required for anyone who does not speak English as their first language.
- [Learn more about policies regarding TOEFL at the Stanford Graduate Admissions website.](#)
- Minimum TOEFL scores accepted by Stanford is 100; to be competitive, students are recommended to have a score of 108 or higher.
- Stanford considers TOEFL scores to be valid for two years.
- Official TOEFL scores must be provided upon offer of admission, any offer of admission is contingent upon the unofficial scores matching the official scores.

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### 5. DEMONSTRATION OF ACADEMIC READINESS

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- Minimum GPA  
MCiM does not have a minimum GPA. We utilize a holistic approach to admissions - academic history and performance are some of the many factors we consider.
- GRE Scores  
MCiM does not require GRE scores. Candidates do have the ability to provide their scores with their application should they wish to. Typically, candidates provide these scores to support the overall strength of their application if they are concerned about their ability to demonstrate academic preparation.
- Letter of Commitment  
Candidates with Stanford departmental or external company support (tuition-assistance, flexible work schedule, etc.) for their education may provide a letter of support. Typically, this document can be utilized by candidates to further support and document their ability to manage completing the program alongside their work obligations.

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### 6. UPDATE YOUR RESUME (REQUIRED)

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- Make sure your resume provides current educational and professional experience including dates. Please explain any gaps in the timeline (many people take time away from work, but gaps in a timeline always raise questions for reviewers without further information); feel free to label gaps (sabbatical/travel/family), or explain a gap in a confidential letter to the committee.

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### 7. WRITE YOUR ESSAYS (REQUIRED)

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- Statement of Purpose (Max 2 pages, 12-point font)**  
MCiM is a special program. Candidates are attracted to the program to develop their careers and to have an impact on the field of healthcare. In this document, candidates should describe their personal reason "why" for MCiM. We recognize that MCiM is a significant investment of time and resources, so why is this a good investment for you in the context of your career interests.

A successful statement of purpose should articulate the impact the candidate believes the program will have, and how they will leverage this degree in their career. Of note, this impact does not necessarily require applicants to change their career or employer. Reviewers want to make sure that this is the correct program for applicants, and that applicants can contribute to an outstanding classroom experience for the entire cohort.

Candidates are suggested to consider the following questions as they write this document:

1. Why do you believe MCiM is the correct program for you?
2. How are your personal and/or professional passions represented in MCiM?
3. How do your background and/or interests make you an ideal candidate for this program?

There is no standard format to this document. Candidates should take careful consideration to ensure this document clearly captures their best case for candidacy for the MCiM program.

**Enriching the Learning Community (Max 1 page, 12-point font)**

Stanford University welcomes graduate applications from individuals with a broad range of experiences, interests, and backgrounds who would contribute to our community of scholars. We invite you to share the lived experiences, demonstrated values, perspectives, and/or activities that shape you as a scholar and would help you to make a distinctive contribution to Stanford University. Your statement should not exceed 500 words in length.

**Program Time Management Essay Response (Max 1 page, 12-point font)**

MCiM is a rigorous full-time master degree program. Many of our students complete their studies alongside their full-time work. How do you plan to manage the competing priorities of the MCiM program and other personal obligations?

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## **8. CHOOSE YOUR THREE RECOMMENDERS (REQUIRED)**

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- Three letters of recommendation addressing work and/or educational experience highlighting your potential for success in MCiM.

Letters help the program evaluate the experiences of candidates in the workforce and in other settings. MCiM is particularly interested in assessments of your readiness to participate in a rigorous academic program. When considering your recommender, please choose someone who can confirm your qualifications regarding your work experience, collaboration with others, and your leadership or potential for leadership in your future career.

For candidates who will have been out of school for five years or less at the start of the program (Graduation after June 2019), at least one letter should be from a faculty member at the last school you attended as a full-time student. **Candidates who have been out of school for more than five years do not need to have a former faculty member write one of their letters.** Learn more about policies regarding [Letters of Recommendation](#) at the Stanford Graduate Admissions website.

Please note that upon submission of the recommender's contact information in the Stanford Graduate Admissions Portal, an email will be automatically sent to them. Applicants will be able to check the status of their letters of recommendation requests and add/remove a recommender, if necessary. Students are not allowed to submit their own letters of recommendation; Stanford requires that the recommender uploads this directly to the Graduate Admissions Portal.

**We hope to see your application soon!**