Common Site Visit Citations

1. Resident/Fellow Final Evaluation: The final resident/fellow evaluation does not include the verification statement that the graduate has demonstrated sufficient ability and acquired the appropriate clinical and procedural skills to practice competently and independently.

Ensure that your resident files are in order. Graduated resident files should include documentation of the resident's final evaluation, particularly the following attestation statement:

"The faculty of the [insert program name] Program attest that the graduate has demonstrated sufficient ability and acquired the appropriate clinical and procedural skills to practice competently and independently."

For further guidance regarding resident files, review the August 2008 ACGME Bulletin (see page 2):

http://med.stanford.edu/gme/program_directors/documents/ACG_10_E-Bulletin_Aug08_F.pdf

2. Program Evaluation: There was no documentation available for verification by the site visitor that a meeting is convened at least annually to evaluate the program. The program requirements state that the Program Director, representative faculty, and at least one resident must participate in this process.

You must hold and document a program evaluation meeting at least once per year. The meeting can be designed as an all day retreat or a simple lunch meeting. Ensure that representative faculty and residents/fellows (one per PGY level) are in attendance. A sample program evaluation meeting checklist/agenda and an action plan template can be found here:

http://med.stanford.edu/gme/program_directors/eval_prog.html

3. Fatigue Education: Faculty and residents/fellows are not educated to recognize the signs of fatigue and sleep deprivation on performance.

Residents/Fellows are required by the GME Office to complete an online fatigue education module at the beginning of each academic year. If your PIF includes a question regarding fatigue education, be sure to mention this requirement. It also wouldn't hurt to remind your residents/fellows that they've completed the module (as they tend to "forget").

If desired, faculty can meet their fatigue education requirement by reviewing the same module:

http://med.stanford.edu/gme/duke_life/fatigue.html

More coming soon!