



Stanford Center for Pediatric IBD and Celiac Disease Research Training Award Policy

GENERAL

The Stanford Center for Pediatric Inflammatory Bowel Disease (IBD) and Celiac Disease Training Award Program will fund research postdoctoral fellows and instructors to conduct innovative mentored research in pediatric IBD and celiac disease. The program aims to 1) motivate and train the next generation of pediatric IBD and celiac disease researchers and 2) position awardees to be successful applicants for future extramural career development or independent funding.

Postdoctoral Fellows (\$80K/year, up to 2 years)

The Center supports the minimum postdoc salary of \$68,238 and fringe benefits up to a maximum of \$80,000.

Instructors (\$100K/year, up to 2 years)

The instructor funding mechanism requires a commitment devoting a minimum of 75% full-time professional effort to the research outlined in your proposal. The award covers up to \$100,000 of your base salary plus fringe benefits in salary support. Any remaining gap of your salary as an awardee will need to be covered by your division. A signed letter of support from the department chair or division chief is required.

Research must be primarily related to maternal and child health with a focus on pediatric IBD and celiac disease research. Child refers to the expectant mother, oocyte, zygote, embryo, fetus, infant, child and adolescent. All areas of research are eligible: basic, translational, clinical research, epidemiology/statistics, informatics, health services, or health policy.

DIVERSITY, EQUITY, INCLUSION and JUSTICE (DEIJ)

Applicants will be asked to provide a DEIJ statement in their application.

GENERAL ELIGIBILITY

- All applicants must have, or plan on, having a focus on pediatric IBD and celiac disease.
- All applicants and their *Primary Research Mentor* must be a [MCHRI Members](#).
- A *Primary Research Mentor* must be identified for postdoctoral fellows and instructors.
- All applicants must have legal residence in the United States (Applicants with H or J visas are eligible).
- All applicants must have an appointment date effective no later than the application deadline.

The following are *not* eligible:

- Clinical Instructor
- Clinician Educators (see Clinician Educator Grants Program).
- Visiting scholars to Stanford.
- Senior Research Scientists, Research Associates/Assistants.
- Former recipients of MCHRI sponsored awards who have not complied with award/reporting requirements.
- Mentor or applicants who have not cleared overdraft(s) in previous MCHRI awards prior to applying.

Eligibility: Postdoctoral Fellows and Instructors

This grant provides salary support, including fringe benefits, for postdoctoral fellows and instructors in support of a specific project related to maternal and/or child health with a focus on pediatric IBD and celiac disease research. Medical fellows (MD or equivalent) training in a clinical fellowship program should not apply through this funding mechanism.

- Eligibility is for **all** PhD postdoctoral fellows and MD and/or PhD instructors. Clinical instructors are not eligible to apply.
- Applicants who completed a first post-doctoral fellowship at an institution not affiliated with Stanford University and wish to pursue a second post-doctoral fellowship at Stanford University in a scientific area *different from their first post-doctoral fellowship* are eligible.
- Postdoc projects resulting in a shift from adjacent research to pediatric IBD and celiac disease research in the mentor's lab, are encouraged.

Stanford Center for Pediatric IBD and Celiac Disease Research Training Award Policy

- Instructors applying for this funding mechanism are required to submit a signed letter of support from the department chair or division chief.
- Resubmissions shall be limited to one.
- Funding for year two is not guaranteed and subject to review of progress and career plans and documentation of the awardee's application for external funding

The applicant's *primary research mentor* must be a MCHRI Member *and* one of the following:

- MD, MD/PhD, or PhD whose primary focus is maternal and/or child health research.
- MD, MD/PhD, or PhD who wishes to expand his/her interest in maternal and/or child health research.
- The mentor should be at the Assistant Professor rank or above with a track record as a research mentor.

AWARD

*Award may be used for **salary & benefits only.***

*Award may **NOT** be used for (all categories):*

- Travel, conference fees, tuition, classes
- Membership dues, journal subscriptions, books
- Office supplies, ITSS communications
- Poster presentations, abstract submissions
- Computer equipment (e.g. iPads, laptops, tablets, smartphones, and other similar technologies), software, or accessories
- Any other indirect research costs

Determination of Funding Level

If the applicant is successful in obtaining external funding for his/her salary, s/he must immediately notify MCHRI Administration. *In such a situation, the MCHRI award will be reduced by a comparable amount.*

Failure to disclose may impact eligibility for future awards sponsored by the MCHRI.

No-Cost Extensions (NCX)

NCXs are not allowed.

Submission and Award Limits

A single applicant may submit only 1 application per grant cycle.

PROPOSAL REQUIREMENTS

Mentor Support Form

A Mentor Support Form is *required* from the *Primary Research Mentor* for all postdocs. The *Primary*

Research Mentor must be a Member of the MCHRI; a membership form is available [here](#). Upon creation of an Online Application Record by the applicant. The *Primary Research Mentor* will receive an automated email with a unique link to complete the Mentor Support Form. For further instructions on the Mentor Support Form please go [here](#). Applicants should not include a letter of support from their mentor in lieu of or in addition to the online support form.

Letters of Support

- Letter of support from the department chair or division chief with attestation of 75% protected research time and commitment by the division or department to cover any remaining salary gap (Instructors only)
- Letters of support are *required* from all listed *non-primary* research mentor(s), co-investigator(s) and collaborator(s)
- Letters are *NOT* blinded and must be attached at the end of the single, PDF application that is uploaded to the [Online application portal](#).

Biosketch

A NIH Biosketch (including Personal Statement) from *each* research mentor and co-investigator must be obtained.

The NIH Biosketch template can be obtained here: <https://grants.nih.gov/grants/forms/biosketch.htm>

Budget and Budget Justification

The applicant must submit a MCHRI Budget Worksheet detailing all current and potential other sources of funding for this study.

[Pediatric IBD and Celiac Disease Postdoctoral and Early Career Support Budget Worksheet](#).

Applicants must identify all potential sources of funding as instructed on the budget form. If the potential sources of funding are not fully and clearly described, the proposal will not be reviewed.

IRB Approval

It is strongly encouraged that you submit your IRB application prior to the MCHRI application submission deadline and the IRB review meeting date stated in the MCHRI application. If there is an approval letter, it must be attached with the application. If approved for funding, the award cannot commence (fund transfer) without the approved IRB. Should there be a reason you will not have IRB approval by the award start date, please email mchri_admin@stanford.edu to request a waiver and include a justification in your request. For

Stanford Center for Pediatric IBD and Celiac Disease Research Training Award Policy

more information, please see:

<http://humansubjects.stanford.edu/>

REVIEW CRITERIA

Review is based on (1) relevance to maternal and child health and (2) NIH Investigator-initiated Review Criteria:

1. *Significance.* Does this study address an important [maternal and child¹ health] problem? If the aims are achieved, how will scientific knowledge or clinical practice be advanced? What will be the effect of these studies on the concepts, methods, technologies, treatments, services, or preventions that drive this field?

2. *Approach.* Are the conceptual or clinical framework, design, methods, and analyses adequately developed, well integrated, well-reasoned, and appropriate to the aims of the project? Does the applicant acknowledge potential problem areas and consider alternative tactics?

3. *Innovation.* Is the project original and innovative? For example: Does it challenge existing paradigms or clinical practice or address an innovative hypothesis or critical barrier to progress in the field? Does the project develop or use novel concepts, approaches, methods, tools, or technologies?

4. *Investigators.* Are the investigators appropriately trained and well suited to carry out this work? Is the work proposed appropriate to the experience level of the principal investigator and other researchers? Does the investigative team bring complementary and integrated expertise to the project (if applicable)?

5. *Environment.* Does the scientific environment contribute to the probability of success? Do the studies benefit from unique features of the scientific environment or subject populations or use useful collaborative arrangements? Is there evidence of institutional support?

SELECTION PROCESS

Proposals are reviewed by the MCHRI Scientific Review Committee.

Reviewer Comments

All applicants will receive reviewer comments regardless of award.

AWARDEE RESPONSIBILITIES

The PI will take responsibility for the research idea, development methods, supervision and conduct of the study in addition to the following:

- Faculty and Instructors keep their Community Academic Profile (CAP) updated and utilize the "Permit PubMed import" feature
- Submit reports in a timely manner, including a Progress Report *within 30 days of the award end date*
- Provide updates in all Progress Reports on funding status from external and/or internal sources
- Submit progress reports for up to 3 years following the award end date that will include information about grants submitted, publications, employment, and new external funding resulting from this award
- All abstracts, presentations, and publications about research supported by the Stanford Maternal and Child Health Research Institute award should include acknowledgement of MCHRI using the [funding acknowledgement](#) guidelines as follows:

"The project described in this publication was supported by the Stanford Center for Pediatric IBD and Celiac Disease Research Award Program and the Stanford Maternal & Child Health Research Institute."

Award recipients who have not acknowledged their work, as indicated above, are not eligible for future awards sponsored by the MCHRI.

RESUBMISSION

Applicants not funded may resubmit proposals for future cycles.

CONTACT

MCHRI Administration:

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