**Postdoctoral Support Application**

**Title:** *Please enter application title*

**Applicant Name:**  First Last Name, Degree(s)

 Primary Research Mentor:

 PGY:

 Department and Division

 Address, Office

 City, State Zip

 Phone:

 Email:

**PROPOSAL CHECKLIST** Incomplete applications will not be accepted past 5:00pm on submission deadline. No extensions are granted for missing items. Please use the checklist below to ensure you have included all of the required documents. (Do not include this checklist in the final application)

[ ]  Budget Worksheet attached separately as an excel sheet and included in the PDF

[ ]  Introduction (Resubmissions only – maximum 2 pages)

[ ]  **Lay Summary (300 words or less) -** ***\*New for 2021 application cycle\****

[ ]  Research Plan (maximum 3 pages)

[ ]  Specific Aims

[ ]  Project Timeline

[ ]  Relevance to Maternal and Child Health

[ ]  Background and Significance

[ ]  Preliminary Studies (if available)

[ ]  Research Design and Methods

 [ ]  Included human subject research feasibility (if applicable)

[ ]  Career Development (not applicable for Pilot Grant Category II)

[ ]  Justification for New Idea (Pilot Grant Category II only)

[ ]  Potential Pitfalls and Contingency Plans

[ ]  Future Steps

[ ]  Appendix (Figures and References) (maximum 3 pages)

[ ]  Supporting Documents

[ ]  Applicant Information

[ ]  NIH Biosketch (maximum 5 pages per person)

[ ]  Documentation of application for external funding to support salary in the renewal year (required for the non-competitive renewal)

[ ]  Supervisor/ Primary Research Mentor Information

[ ]  Letter attesting to salary cost sharing for year 2 of funding (must state amount of $40,000 for second year of funding) (Postdocs only)

[ ]  Mentor support form completed online

[ ]  NIH Biosketch (maximum 5 pages per person)

[ ]  Non-Primary Mentor Information (if applicable)

[ ]  Letter of Support

[ ]  NIH Biosketch (maximum 5 pages per person)

[ ]  Co-Investigator/Collaborator Information (if applicable)

[ ]  Letter(s) of Support

[ ]  NIH Biosketch (maximum 5 pages per person)

[ ]  IRB Approval (if applicable)

 [ ]  Confirmation of IRB application submission and date (mm/dd/yy) of the scheduled IRB review meeting

 [ ]  IRB approval letter included if IRB has already been approved

 [ ]  Proposal is exempt from human subject research