

How to File for TGR

You need 135 units to earn your Ph.D. However, you do not need more than 135 units. You can file for TGR (Terminal Graduate Registration) status and register for 0-3 units instead of 10 units for a much lower tuition rate. **Most fourth-year students file for TGR in Winter Quarter and register for their first TGR course in Spring Quarter.** The Cancer Biology Program will not pay for units beyond when you will qualify for TGR.

During the quarter in which you will earn 135 units (you will probably begin the quarter with 130 units and end the quarter with 140 units), complete the [TGR Status Request form](#).

1 Check that you **qualify**. You must have:

- Completed all required **courses**,
- Filed your doctoral **candidacy** form,
- Filed your dissertation reading **committee form**,
- Completed **135 units** for your degree by the end of the quarter in which you will file for TGR (if any are *GNRs*, you don't qualify).

2 **Print** the [TGR Status Request Form](#), **sign** it, and have **your PI** sign it as "departmental adviser."

3 Take the **form to the Program Office**. We'll sign it as "departmental administrator" and fax it to the Registrar.

4 You will **get an email** from the registrar indicating that you have been pre-approved for TGR status, pending receipt of grades for the current quarter.

5 **Register for a TGR course** (CBIO 802). You may register for **up to 3 other units** if there's a course you wish to take.

6 Make sure your PI continues to **submit quarterly grades** for you.