

MEETING	Stanford Medicine Teaching and Mentoring Academy Steering Committee
DATE	Friday, March 11, 2022
ATTENDEES	<p>Voting Members: <i>Linda Boxer*</i>, <i>MaryAnn Campion*</i>, <i>Sharon Chen*</i>, <i>Gilbert Chu</i>, <i>Cara Liebert</i>, <i>Payam Massaband</i>, <i>Denise Monack</i>, <i>Lars Osterberg</i>, <i>Rita Popat</i>, <i>Amelia Sattler</i>, <i>Sumit Shah</i>, <i>Gavin Sherlock</i>, <i>Sandy Srinivas*</i></p> <p>Ex-Officio Members: <i>Preetha Basaviah</i>, <i>Neil Gesundheit*</i>, <i>Laurence Katznelson*</i>, <i>Sofie Kleppner</i>, <i>Tracy Rydel</i>, <i>Cassandra Volpe Horii</i>, <i>Aviva Mattingly*</i>, <i>Yvonne Maldonado*</i>, <i>Christine Schirmer</i>, <i>Latishya Steele</i>, <i>Sheri Krams</i>, <i>Paige Stevens*</i>, <i>Elizabeth Nguyen*</i>, <i>Rania Sanford*</i></p> <p>* = Absent</p>

AGENDA ITEM	DISCUSSION	DECISION/ACTION
Welcome	<ul style="list-style-type: none"> Intro of new steering committee member: Cassandra Volpe Horii, new Associate Vice Provost for education and Director of the Center for Teaching and Learning. 	
Education Day Update	<ul style="list-style-type: none"> Saturday, May 21st (8am-4:30pm) in person at LKSC Theme: Rebuilding our MedEd Community: A Booster for Renewal, Reassessment, & Re-engagement Morning plenary: Dr. Lotte Dyrbye, University of Colorado Lunch Plenary: Dr. Italo Brown, DEI in faculty development Registration will open within two weeks 	
Membership Update Future plans	<ul style="list-style-type: none"> Application open for Associate and Basic/General membership, closes April 11th Distinguished members will reapply next year Future plans: induction of distinguished members at conference, expand opportunities for member participation, development of dashboard for participants to track activities/contributions 	
Strategic Planning Update	<ul style="list-style-type: none"> Faculty Satisfaction Survey: opened March 1st, closes March 16th Sent out to TMA list, postdocs, clinical and bioscience department chairs, education leads, dean's all-faculty list Goal of 850 responses; matching previous response of ~300 will be satisfactory 	<ul style="list-style-type: none"> Follow up with faculty a couple of weeks after new faculty orientation

	<ul style="list-style-type: none"> • Needs from faculty collected from focus groups: accessibility, portofilo support, CTSS, community, skill building • New ideas from focus groups: repository, educator’s pathways, membership participation, hybrid workshops/seminars, informal consultations. • Group suggested sending the survey through Stanford Medicine Pulse • Advertising TMA: Group suggested to include it in the inprocessing/onboarding. Have a booth during orientation. Follow up after New Faculty Workshop. Align membership with orientation week for residents, fellows, trainees. 	<p>about joining TMA.</p>
<p>Budget Proposal for AY2023</p>	<ul style="list-style-type: none"> • Push for increasing budget. Ask for more money or redistribute funds? • Areas to increase budget for <ul style="list-style-type: none"> ○ Grants ○ Programs we support: CTSS, Mentoring and Emotion Cohort, MEIS Course • Start charging fees for events? Will not charge fees for trainees or students. • Group thinks CTSS is a strength and value is demonstrated. • Group suggest departments of faculty members who attend can pay a fee. • Group wants to ask to increase funds for grant proposals. • Group suggested department grant matching programs or matching program through donorship. • Group suggested donor funding for increasing a diverse faculty pool to educate students and for fundraising for medical education. 	<ul style="list-style-type: none"> • Find examples of grants from TMA that seed funding has led to a foundation grant for a project. • Explore grant matching programs