



MEETING	Stanford Medicine Teaching and Mentoring Academy Steering Committee
DATE	November 16, 2016
ATTENDEES	<p>Voting Members: <i>John Boothroyd, Linda Boxer, Sharon Chen, Gilbert Chu, Stanley Falkow, Douglas Fredrick, Miriam Goodman*, Lars Osterberg, Erika Schillinger, Gavin Sherlock, Wei Zhou*</i></p> <p>Ex-Officio Members: <i>Preetha Basaviah, Sean Beckwith, Robyn Dunbar, Cynthia Irvine*, Laurence Katznelson, Sofie Kleppner, James Lau, Cara Liebert, Yvonne Maldonado*, Terrance Mayes*, Sejal Parekh, Charles Prober, Sumit Shah, Christine Solari, Emily Sontag</i></p> <p>* = Absent</p>

AGENDA ITEM	DISCUSSION	DECISION/ACTION
Education Day Update	<ul style="list-style-type: none"> Total attendance at Education Day was 217 and evaluation feedback indicates that participants found the day useful and productive. Discussion was held regarding future dates for Education Day and future ideas for content. One suggestion was that we ask each SoM department chair to identify people in their department doing interesting things with teaching and put together a showcase. 	
Mentoring Skills Update	<ul style="list-style-type: none"> The first cohort completed the Mentoring Skills workshop series in November; the next cohort will be postdocs. It was suggested that the focus for the postdocs cohort should be on optimizing relationships in labs. TMA leadership also met with the Medical Scholars program to discuss running workshops for faculty serving as mentors. 	

<p>Medical & Bioscience Education Seminar Series</p>	<ul style="list-style-type: none"> • An overview of upcoming Medical & Bioscience Education Seminar speakers was provided and the committee added suggestions for other speakers to invite. Suggestions included Lucy Calanithi, Gurpreet Dhaliwal, Catherine Lucey. • One suggestion was to add a monthly panel discussion to the schedule that would be held in the evenings (to accommodate schedules of those who can't be there at lunch hour). Panel discussions could focus on topics such as mentoring skills. • All suggestions will be taken under consideration as the TMA moves forward with planning these seminars. 	
<p>Discussion: Peer Coaching</p>	<ul style="list-style-type: none"> • The Peer Coaching program has launched but requests for coaches are not coming in. The group discussed possible strategies for marketing the coaching program more broadly. Suggestions included having E4C faculty work with coaches, presenting at CCAP, CGAP and Pre-clerkship Directors meetings, engaging vice chairs of education (in departments where they exist) for assistance. • It was also suggested that we offer peer coaches to people who have participated in other learning opportunities with TMA, such as the cohort of faculty who will go through the Teaching Skills workshops together. Working with coaches can serve as a follow-up for implementing new ideas gained in these trainings. • Some discussion centered on the challenge of removing or reducing stigma associated with requesting help. It was suggested that if coaching was an expectation for people involved in SoM courses perception of stigma might disappear. • Committee members suggested the program be clear in its messaging that it is about improving teaching skills and that individuals seeking a coach can choose what they would like to focus on with regard to teaching skills (and clarify that coaches do not work on content). 	