TIPS REGARDING ABSTRACT PREPARATION

1. **Title** – List in **BOLD CAPS**.

2. **Authors** – List the first name, middle initial, and last name of all authors. List your name in bold and indicate the Stanford faculty advisor with whom you conducted research by underlining his/her name.

3. **Departments** – List all Departments represented

4. **Arrangement** – Use three paragraphs. In general, the paragraph content should be:

   **First paragraph**: general statement of the research topic, including two-to-three sentence background, objective, and approach (the methods can be in the second paragraph also)

   **Second paragraph**: research findings to date

   **Third paragraph**: conclusion, implications, further studies

5. **Graphics** – Do not use charts, diagrams or tables.

6. **Greek letters** – Use symbols (α) to designate or spell out (alpha).

7. **References** – In general try to avoid citing references in your abstract.

8. **Abbreviations/acronyms** – It is necessary to define all initially except those commonly used such as DNA, cAMP.

9. **Length** – Stay under 300 words and/or one page (using 12pt Aria font).

10. **Funding** – Acknowledge funding source in separate final sentence in *italics* (e.g., *Funding provided by the Stanford Medical Scholars Fellowship Program*).