How to use Box for iPad

Box is the cloud storage solution currently supported by the Stanford School of Medicine. You can use Box to securely store your files. You can also link your Box account to apps like iAnnotate to edit, organize, and take notes on your iPad.

Note: Please sync your mobile device with your desktop computer regularly to backup your files, apps, & settings.

Download Box Mobile App
1. From the Apple App Store, search for Box.
2. Select and install Box for iPhone and iPad.

As a Stanford SoM student, you have a complementary Box with up to 15 GB of storage. You will access Box from your computer via Stanford.box.com. Once you have accessed Box and uploaded content, follow these steps to connect to your account from an iPad.
1. On the Box app welcome screen, press Log In.
2. Press More Login Options (circled in red).
3. Enter your Stanford email address and press Continue.
4. Login using your SUNet ID and Password.
5. Your Box library will display.

Use Box with iAnnotate
Before beginning this section, please make sure you have downloaded iAnnotate from the App Store.
1. Open the Box app.
2. Select and press a file to open it.
3. After the file opens, press the Cloud icon in the top right corner of the Box screen.
4. Press Open In… and then press iAnnotate PDF.
5. The file will open in iAnnotate. When you are finished annotating, press the file tab at top.
6. Press Share, and then press Upload to Box
7. Select Flattened to save the file with your annotations.