Cayuse 424
Implementation Update
August 25, 2015
Stanford University
Cayuse424 Implementation Timeline

2015

Jan 6 – Feb 9
System Implementation

Feb 17-20
Cayuse-Led Training for Pilot Users

Feb 23
System Go-Live

March 15
Pilot* Roll-Out

2016

Sept 15 (tentative)
Full Campus Roll-Out
(optional use)

Jan 1 (tentative)
Full Campus Roll-Out
(mandatory use)

* Radiology, Genetics, Biology, Chemistry, Mechanical Engineering, Computer Science, Ginzton Lab
## Cayuse 424 Pilot Submissions (March 15 – present)

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<th>Department</th>
<th>NIH</th>
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<th>Army</th>
<th>Navy</th>
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2016

Aug 27
Pilot De-Brief Session

* Radiology, Genetics, Biology, Chemistry, Mechanical Engineering, Computer Science, Ginzton Lab
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Aug 27
Pilot De-Brief Session

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Full Campus Roll-Out
(optional use)

2016

Oct - Nov
Cayuse-Led Campus Training Sessions

Jan 1 (tentative)
Full Campus Roll-Out
(mandatory use)

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Cayuse 424 Client Support

eVisions Research Suite Support Center
support.cayuse.com
(not supported by SeRA team)

New Accounts
Created by Cayuse 424 SysAdmins
In RMG or OSR
Contact your RPM or CGO

Research Suite Support Center
In the Research Suite Product Support Center, you can find frequently asked questions, documentation for each Research Suite product, training presentations, and recent release notes. To see user and administrator documentation for each product, click the product link in the left sidebar, or search all product documentation using the search box in the upper left.

Need to get started quickly? Try our Quickstart Guides for PIs and researchers, department chairs and department admins, the central research office and other research administrators, and system administrators.

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Contact Us
- Email: ResearchSuiteSupport@Evisions.com
- Phone: 503-297-2108, ext. 201
- Hours: M – F, 6:00 AM – 5:00 PM PT

HelpDesk Ticketing Portal
The HelpDesk provides our clients and technical staff a method to accurately capture, track, sort and view product support requests. It also provides a record of communication and the solution associated with each request. All emails sent to ResearchSuiteSupport@Evisions.com will automatically create a ticket in the HelpDesk system. You can access the Portal here:

- HelpDesk Portal

Listserv
The Research Suite Users Listserv is a newsletter-style mailing list distributing technical support topics, productivity tips, and other product-specific content of interest to the Research Suite user community.

- Sign up for the listserv
On the horizon…..

Application Program Interface (API) between SeRA and Cayuse 424

- Will allow users to initiate a record in SeRA and launch a Cayuse 424 application package in parallel
- Will initially reduce ~35% duplicate data entry that currently exists between the PDRF and application package
- More duplicate entry may be eliminated as we explore the possibility of aligning budgetary data elements between systems
- API coordination and testing in process

Proposal Workflow

1. Create SeRA Proposal & Gather Meta-Data
2. Create 424 Proposal with Meta-Data
3. Complete 424 Proposal
4. Update Data
5. Route & Approve
6. Submit