AWARD PROCESS

**Principal Investigator**
- Communicates information to Division Manager/Grants Manager and RPM
- Submits animal and human subject protocols for approval
- Ensures all personnel have completed necessary training
- Addresses any overlap issues

**Research Process Manager**
- Submits requested information to sponsor:
  1. revised budget
  2. other support
  3. training verifications
  4. protocol approval notices
- Signs internal award notification and routes to department & OSR accounting

**Administrative Associate**
- Updates Other Support
- Submits requisition for subaward(s)

**Research Administrator**
- Provides advice to PI on effort adjustments
- Ensures collaborators are provided budget information