



STANFORD MATERNAL AND CHILD HEALTH RESEARCH INSTITUTE Master's Tuition Program Support Policy

GENERAL

The Stanford Maternal and Child Health Research Institute MCHRI Master's Tuition Program (MTP) is designed to support those planning to pursue a career as a physician scientist, spending the majority of their time doing *NIH funded basic or clinical research* related to maternal and child¹ health (MCH). The MCHRI project serves as the MS thesis project.

We expect applicants to pursue MS in health research policy, clinical research, epidemiology, or similar in support of the intent of the funding mechanism. These include:

- MS program in Epidemiology and Clinical Research
- MS program in Health Services Research
- MS program in Community Health & Prevention Research
- Other MS programs on or off Stanford campus that meet the objective of the MTP program may be considered

Programs not funded:

- MS program in Business Administration (MBA)
- MA program in Education
- Other MS programs not related to the develop or career of a physician scientist

Importantly, all applicants will need to apply directly for admission to the respective MS Degree Programs, independent of this application for tuition support.

ELIGIBILITY

- Applicant must be a Physician Fellow, Instructor or Assistant Professor in Pediatrics or a subspecialty primarily focused on maternal and child health (e.g. maternal fetal medicine, or pediatric neurology, surgery, radiology, or other disciplines).
- Applicant must have sufficient protected time to complete the two-year MS degree and research program.
- All applicants must have or plan to have a focus on maternal and child health research, or wish to expand their interest in maternal and child health research.

- All applicants must have legal residence in the United States (Applicants with H or J visas are eligible)

The following are *not* eligible:

- Visiting scholars to Stanford

PRE-SUBMISSION GUIDELINES

Physician Fellows:

- Applicants may apply for both the MCHRI Clinical (MD) Trainee Support and MS Tuition Support Programs
 - Please submit the application materials necessary to satisfy Clinical (MD) Trainee Support requirements
- Separate letter submitted [here](#) stating which MS degree program they are interested in, along with a statement specifying how the MS training will promote their development as an independent clinician scientist

Instructors and Assistant Professors:

- Letter submitted [here](#) stating which MS degree program they are interested in, along with a statement specifying how the MS training will promote their development as an independent clinician scientist
- In addition, the above communication should contain **one** PDF document of all application materials.

APPLICATION CRITERIA

Applicant must:

- Be enthusiastically endorsed by the Division Chief
- Provide a detailed application:
 - Research Plan (Max 3 Pages), including:
 - i. Specific Aims
 - ii. Relevance to Maternal and Child Health
 - iii. Background and Significance
 - iv. Preliminary Studies (If Available)
 - v. Research Design and Methods
 - vi. Career Development
 - vii. Potential Pitfalls and Contingency Plans
 - viii. Future Steps
 - Appendix (Figures and References, Max 3 Pages)

¹ "Children" or "Child" refers to expectant mothers, oocyte, zygote, embryo, fetus, infant, child, and/or adolescent.

MCHRI MTP Policy

- Applicant Information
 - i. Biosketch
 - ii. Personal Statement, include impact of degree program (Max 0.5 Pages)
- Supervisor / Primary Research Mentor Information
 - i. Assessment of the Applicant (Max 1 Page)
 - ii. NIH Biosketch

AWARD

Total award is up to **\$60,000 for two years** (\$30,000 / year).

Award may be used for:

- Tuition & Associated Program Fees

Award may NOT be used for:

- Books
- Salary and Benefits
- Health Insurance (Including MS Program Insurance)
- Research Expenses
- Travel, conference fees
- Computer equipment or software
- Capital equipment
- Office supplies, ITSS communication
- Poster presentations, abstract submissions
- Any other indirect research costs

PERFORMANCE PERIOD

MTP Support is for *no longer than a mutually decided period to complete the degree*. The award is granted one year at a time contingent on demonstrated achievement. Should additional funding come available to support the degree, the applicant will return the portion of funds covered by the supplemental award. The awardee is required to notify MCHRI Administration and return any unexpended funds. Applicant must notify the MCHRI of acceptance into the MS degree program and the applicable start date.

INTERVIEW AND SELECTION PROCESS

The applications for MTP will be reviewed by the MCHRI Executive Committee. Finalists will be interviewed by up to three faculty members, including members of the MCHRI Executive Committee.

AWARDEE RESPONSIBILITIES

The awardee will take responsibility to provide the MCHRI the following information:

- Submit reports in a timely manner, including a Progress Report *within 30 days of the award end date*
- Provide updates in all Progress Reports on funding status from external and/or internal sources
- Submit progress reports for up to 3 years following the award end date that will include information about grants submitted, publications, employment, and new external funding resulting from this award
- Acknowledge research support in all publications, abstracts, and presentations as follows:

"The project described in this publication was supported by the by the Maternal and Child Health Research Institute."

Award recipients who have not acknowledged their work, as indicated above, are not eligible for future awards sponsored by the MCHRI.

- Each quarter, prior to enrolling in classes, you are required to provide a copy of your course grades from the prior term and the proposed classes for the upcoming quarter to the Director of Education for Pediatrics.
- You must be continuously enrolled as a University student in order to maintain eligibility and you cannot change MS programs once enrolled.
- Review by referenced mentor, the MCHRI Director, and the MS Program Director by the end of year 1.
- [Stanford's graduate student policies on academic progress](#)

Term of Award

All awardees are limited to a single award to be completed as described in the **PERFORMANCE PERIOD** section. Should there be a change in the awardee's role that significantly alters their ability to carry out their responsibilities, the award will be forfeited prior to the completion of the term. However, if there have been unusual occurrences then the awardee may request a deferral or leave of absence from the award; this request will be adjudicated by the Director of the MCHRI. If a deferral is approved, the end date of this award will be adjusted accordingly by MCHRI administration.

CONTACT

MCHRI Administration:
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