

LKSC Policy for Using Rooms

- 7-8am in LK120 = 18 people max
- 8-10am in LK130 = up to 20 people max

IMPORTANT INFORMATION and guidelines related to using classrooms during the COVID-19 pandemic:

- ◇ Classrooms have been scheduled according to the maximum capacity allowed under University and County guidelines
- ◇ **Face coverings are mandatory** at all times while in campus buildings.

Any person coming to campus must:

- Complete a one-time 10-minute online COVID training (<https://cardinalrecovery.stanford.edu/covid-19-hygiene-best-practices/>)
- Fill out and pass the Stanford Health Check each morning they'll be onsite (<https://healthcheck.stanford.edu/>).
 - *activity staff are responsible for making sure that everyone who is onsite has passed their Health Check.*
 - *****Residents must show they have completed the check for the day they are attending GR/CC in LKSC**
- Ensure that social distancing guidelines are in place (6 feet, masks, no food or drink, cleaning off tables, etc.)
- Anita, Pat and Perteek will maintain a list of all attendees for contact tracing purposes.
- Anita, Pat and Perteek will have access to the building to let residents in - residents will not have badge access to the building.
- Residents will need to arrive between 6:45am-7:45am to gain entry to LKSC as Anita, Pat or Perteek will be standing outside to let them in
- Residents will be only allowed to sit in the designated seats as cleaning will take place once course has come to an end
- Residents are **NOT ALLOWED** to give entry to ANYONE under any circumstances as contact tracing will be observed
- Seat availability pertains to first come first serve until the room is at full capacity
- Seats are limited to RESIDENTS ONLY (no medical students)