TO: Harry Greenberg, MD

 Associate Dean of Research

RE: PI Waiver Request – **Pending Appointments for New Faculty (Early PI-ship) Exception**

**Applicant Name, Degree & Job Title:**

**Department Name:**

**Sponsor Name:**

**Sponsor Program:**

**Proposal Title:**

Dr. Greenberg:

We are requesting a PI waiver for Dr. \_\_\_\_\_\_\_\_\_\_ for the above referenced proposal. This request meets the criteria for the Pending Appointments for New Faculty (Early PI-ship) exception.

*Provide an explanation on the status of the faculty appointment and the expected appointment start date. Describe the circumstances of the planned proposal; is this a transfer application from your previous institution or a new application.*

*If you are transferring awards, please provide the following information:*

|  |  |
| --- | --- |
| ***Sponsor Name:*** |  |
| ***Sponsor Program:***  |  |
| ***Proposal Title:*** |  |

***Note:*** *You may list multiple awards*

We also understand that

* if the applicant’s faculty appointment is pending, an award will not be accepted until the appointment is final
* the project start date should not be prior to the appointment start date

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

Dr. \_\_\_\_\_\_\_\_\_\_, Division Chief\*

*\*If required by your department*

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

Dr. \_\_\_\_\_\_\_\_\_\_, Department Chair

**Department Attachments:**

Applicants Biosketch

***RMG Use Only:***

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

Dr. Harry Greenberg, Associate Dean for Research

Attach Email Confirmation from the Office of Academic Affairs confirming

* candidate’s appointment is in process;
* candidate has signed the offer letter
* an estimated date the appointment will be finalized

SeRA PIF, PDRF or SPO# \_\_\_\_\_\_\_\_\_\_