Procedure for Admitting a Patient from Valley Bascom Pediatric Urgent Care to the Wards:

1) Notify RN (Kit or Kathleen or covering RN) of planned admission and ask them to order a bed, give them the admitting diagnosis

2) Have the RN call for an ambulance for transport if patient not stable enough to walk across to ward

3) Attending will call the preadmission RN at x54495 to give them the patient information, diagnosis and plan of care (attending or resident may do this step)

4) Page the Junior on call resident on the wards to give sign out at (408) 282-5351

5) RN will call the ward and give RN sign out when bed available and ward ready to accept patient