**Announcing: Request for Proposals**

**Deadline for Submissions has been extended to March 16, 2020 (by 5pm)**

The Packard Children’s Health Alliance (PCHA)-University HealthCare Alliance (UHA) Research and Learning Collaborative (RLC) invite proposals for research focused on improving health outcomes through community-based research. **The RLC seeks to fund proposals that address population health and expand research within the community-based ambulatory setting.**

**Eligibility**

Teams must consist of paired investigators – one from Stanford University\* and one from University HealthCare Alliance or Packard Children’s Health Alliance –who have jointly written a project proposal in their shared discipline of interest.

\*Stanford University investigators includeUniversity-tenure line (UTL), Medical Center Line (MCL), Non-tenure line-Research (NTL-R), or Clinician Educators (CE) with faculty appointments. PI eligibility waivers will be accepted.

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**Funding and Topics for Consideration**

Award funding will cover program design costs, including implementation, data analytics, and supplies. All unexpended funds will be forfeited if not spent within the 12-month award period. However, carry-forwards will be considered on a case-by-case basis. Awards will be granted for the period from June 1, 2020 through May 31, 2021 and must be completed within that timeframe.

* The RLC is interested in funding up to 2 pilot projects (a maximum of 1 project within PCHA and 1 within UHA).
* The total RLC funding amount is $100,000. Proposals that are population-based or that incorporate a life-course perspective are recommended but not required. All human subjects research eligible for funding must seek IRB approval from the Stanford University IRB.
* For research with UHA, proposals must be practice-based in the areas of health services research, epidemiology, quality improvement or secondary data analysis.
* For research with PCHA, proposals must be practice-based in the areas of quality improvement or secondary data analysis involving PCHA/UHA data or patient population (Stanford/LPCH patient data may also be involved).

**Please note:** Proposals related to animal research of any kind will not be accepted for review.

**Creating Investigator Teams**

If an investigator from any institution has an innovative idea but is unsure of a potential partner from the required partnering organization, the RFP management team will do their best to pair researchers with similar interests. Please contact one of the individuals listed at the bottom of this RFP for guidance and support to identify a potential collaborator. When contacting one of these individuals, please include the following information in your email: the idea, the potential impact to healthcare delivery transformation, and the ideal type of collaborator required for partnership.  The internal teams will do their best to pair you with someone who can support your research.

**Award Process**

The review committee will be comprised of representatives from the Stanford School of Medicine, PCHA and UHA. Proposals will be evaluated according to defined criteria. The paired project teams will be subject to brief quarterly collaboration and financial reporting meetings. Grant awardees may be contacted after project completion to inquire about further outcomes of the collaboration.

**Timeline**

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| **Call for Proposals** | January 6, 2020 |
| **Deadline for Submissions** | March 16, 2020 (by 5pm) |
| **Notification of Selections** | May 8, 2020 |
| **Funding Period** | June 1, 2020-May 31, 2021 |

**Application Materials**

Please submit your proposal through the online form on the PCHA-UHA RLC website by clicking here: <http://med.stanford.edu/pcha-uha.html>

Please submit one PDF file using this template which will include the documents below. You do not need to submit your applications via your Research Process Manager.

* Cover Page
	+ Project title
	+ Investigator name, credentials, department, contact details
	+ Co‐investigator names, departments and network collaborator (e.g. PCHA or UHA)
	+ Amount of funding requested
	+ 300-word project summary
	+ A paragraph describing the partnership and roles of Stanford faculty member(s) and the network provider(s). If no network provider is identified by name, a description of anticipated roles should be described.
* Proposal
	+ Cover letter
	+ Specific aims or objective (1-page)
	+ Project strategy (4-page)
		- Includes significance, innovation, and approach
		- Longer-term goals, including a path toward sustaining the initiative’s work
	+ Bibliography and references, if any (not part of page limit)
	+ Budget (not part of page limit): “Allowable expenditures include investigator’s salary, research personnel salaries, travel (if project‐related) and project supplies. These grants do not include indirect cost expenses. Capital equipment costing more than $5,000, intellectual property services, and food are unallowable expenses.”
	+ Brief biography (1 paragraph maximum) of everyone involved in the project specifying who will be taking the project lead/PI‐eligible investigator (not part of page limit)

NOTE: Do not include appendices to the proposal. Figures and tables must be included within the body of the proposal. Applications that do not comply with the requirements will not be considered for review. We will not provide feedback on proposals that are not awarded.

**Questions**

For questions or concerns, please contact the following individuals:

* School of Medicine and PCHA, i.e., pediatrics-related inquiries: Shilpa Jani, MPH, at sgjani@stanford.edu
* School of Medicine and UHA, i.e. adult-related inquiries: Kiera (Larsen) Davis, RN, BSN, at klarsen5@stanford.edu

This initiative is coordinated by the Center for Policy, Outcomes and Prevention (CPOP) and the Stanford Center for Clinical Research (SCCR) with support from the School of Medicine, Lucile Packard Children’s Hospital, Stanford Health Care, Department of Medicine, and the Department of Pediatrics/Maternal and Child Health Research Institute with support from the Department of Population Health Sciences and Research.