Please note: updates to unallowable budget expenditures have been made. Please review the changes below.

Introduction
The Packard Children’s Health Alliance (PCHA)-University HealthCare Alliance (UHA) Research and Learning Collaborative (RLC) and the Stanford Community Medical Groups Research Consortium (SCMGRC – a partnership between Stanford School of Medicine and UHA Community Medical Groups – University Medical Partners, University Medical Group, Cardiovascular Consultants Medical Group, Menlo Medical Clinic, and Affinity Medical Group) invite proposals for research focused on improving health outcomes through community-based research. The RLC and the SCMGRC seek to fund proposals that address population health and expand research within the community-based ambulatory setting.

Eligibility
Teams must consist of paired investigators (clinicians) – one from Stanford University* and one from the Community Medical Groups (i.e., University Medical Partners, University Medical Group, Cardiovascular Consultants Medical Group, Menlo Medical Clinic) affiliated with the University HealthCare Alliance or Packard Children’s Health Alliance – who have jointly written a project proposal in their shared discipline of interest.

PCHA and UHA co-investigators will be required to complete human subjects and good clinical practice training (CITI training through Stanford University) prior to participation in research.

*Stanford University investigators include University-tenure line (UTL), Medical Center Line (MCL), Non-tenure line-Research (NTL-R), or Clinician Educators (CE) with faculty appointments.

Funding and Topics for Consideration

**Updates to unallowable budget expenditures have been made. Please review the changes below in the Application Materials section and plan your budget accordingly.**

There are two separate funding bodies coordinating this RFP. All qualifying proposals will be evaluated under both funding mechanisms, but only one funding body will sponsor a chosen project. Award funding will cover program design costs, including implementation, data analytics, and supplies. All unexpended funds will be forfeited if not spent within the 12-month award period. However, carry-forwards will be considered on a case-by-case basis. Awards will be granted in the fourth quarter of 2018, will last one year, and must be completed within that timeframe. Exact dates to be determined.

- The RLC is interested in funding up to 4 pilot projects (a maximum of two projects with PCHA and two with UHA) for a maximum of $50,000 per project. Proposals must be practice-based in the areas of health services research, epidemiology, or quality improvement. Proposals that are population-based or that incorporate a life-course perspective are recommended but not required. All human subjects research eligible for funding must seek IRB approval from the Stanford University IRB.
  - PCHA projects will be funded with support from the Stanford Child Health Research Institute (CHRI), the research and innovation arm of Stanford Children’s Health. To learn more about the CHRI, click here.
  - UHA projects will be funded with support from the Department of Medicine.

- The SCMGRC is prepared to award up to 3 pilot projects (primarily within UHA) for a maximum of $100,000 per project. Proposals must focus on implementation science, defined as studying methods that integrate evidence-based practices, interventions, and policies into clinical care settings. Human subjects research requiring IRB approval is not eligible for this funding.

Please note: Proposals related to animal or bench research of any kind will not be accepted for review by either funding body. Clinical trials will also not be considered.
Creating Investigator Teams
If an investigator from any institution has an innovative idea but is unsure of a potential partner from the required partnering organization, the RFP management team will do their best to pair researchers with similar interests together. Please contact one of the individuals listed at the bottom of this RFP for guidance and support to identify a potential collaborator. When contacting one of these individuals, please include the following information in your email: the idea, the potential impact to healthcare delivery transformation, and the ideal type of collaborator required for partnership. The internal teams will do their best to pair you with someone who can support your research.

Award Process
The review committee will be comprised of representatives from the SOM, PCHA, and Community Medical Groups affiliated with UHA. Proposals will be evaluated according to defined criteria. The paired project teams will be subject to brief quarterly collaboration and financial reporting meetings. Grant awardees may be contacted after project completion to inquire about further outcomes of the collaboration.

Timeline

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tr>
<td>Call for Proposals</td>
<td>May 15, 2018</td>
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<tr>
<td>Deadline for Submissions</td>
<td>July 13, 2018 (by 5pm)</td>
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<tr>
<td>Notification of Selections</td>
<td>August 27, 2018</td>
</tr>
<tr>
<td>Funding Period</td>
<td>Project funding will begin in the fourth quarter of 2018 and will last one year. Exact dates to be determined.</td>
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Application Materials
Please submit your proposal through the online form on the PCHA-UHA RLC website by clicking here.

Please submit your proposal using the outline below and in PDF format. You do not need to submit your applications via your Research Process Manager.

- Cover Page (1 page)
  - Project title
  - Stanford faculty co-investigator name, credentials, department, contact details
  - Community medical group co-investigator name, credentials, department, contact details
  - Total amount of funding requested
  - 300-word project summary
  - Paragraph describing partnership and roles of Stanford faculty member(s) and community medical group provider(s)

- Proposal
  - Specific aim or objective (1 page)
  - Project strategy (4 pages)
    - Including significance, innovation, and approach
    - Long-term goals, including path toward sustaining the initiative’s work
  - Bibliography and references, if any (not part of page limit)
  - Budget (not part of page limit)
    - For RLC proposals:
      - Allowable expenditures include research personnel salaries, travel (if project-related), and project supplies. No more than 20% of the grant should be devoted to PI and co-investigation efforts.
• Unallowable expenditures include (updated) compensation for PCHA-UHA community providers, indirect costs, capital equipment costing more than $5,000, intellectual property services, and food.
  ▪ For SCMGRC proposals:
    • Allowable expenditures include additional research personnel salaries, travel (if project-related), and project supplies.
    • Unallowable expenditures include (updated) compensation for PCHA-UHA community providers, indirect costs, capital equipment costing more than $5,000, intellectual property services, and food. Please note: principal investigator and co-investigator effort will not be covered through these grants.

  o Paragraph-long biographies of all program staff and investigators (not part of page limit)

**NOTE:** Do not include appendices to the proposal. Figures and tables must be included within the body of the proposal. Applications that do not comply with the requirements will not be considered for review. We will not provide feedback on proposals that are not awarded.

**Questions**
For questions or concerns, please contact the following individuals:
• UHA Community Medical Group Providers: Erika Vijh, MHSA, at evijh@stanfordhealthcare.org
• School of Medicine and PCHA, i.e., Pediatrics-Related Inquiries: Shilpa Jani, MPH, at sgjani@stanford.edu
• School of Medicine and Adult-Related Inquiries: Kiera Larsen, RN, BSN, at klarsen5@stanford.edu

This initiative is coordinated by the Center for Policy, Outcomes and Prevention (CPOP) and the Stanford Center for Clinical Research (SCCR) with support from the School of Medicine, Lucile Packard Children’s Hospital, Stanford Health Care, Department of Medicine, Department of Pediatrics, & Child Health Research Institute in partnership with the UHA-affiliated Community Medical Groups (University Medical Partners, University Medical Group, Cardiovascular Consultants Medical Group, and Menlo Medical Group) with support from the Department of Population Health Sciences and Research.