

Residency Research Track Pathway

Year (7/1-6/30)	Training Program Requirements to be performed by the trainee	Date completed
1 (Clinical)	Initial meeting with the Program Director and Co-Director. <ul style="list-style-type: none"> ○ It is your responsibility to set this meeting up within the first month of residency (by 7/31). ○ We will review the research training program and give advice to help you plan your time effectively. 	
	Meet with program faculty to learn about the various research opportunities available. <ul style="list-style-type: none"> ○ It is your responsibility to contact the faculty to arrange these meetings. ○ Time will be permitted for you to be away from your clinical duties for you to attend these meetings. 	
	Decide on your <u>Primary Research Mentor</u> , any co-mentors, and the general concept of your research project. <ul style="list-style-type: none"> ○ Submit the name of the mentor(s) and the preliminary title of your research project to the Program Director via email by 12/31. 	
	Write a <u>Research Proposal</u> and select your <u>Individual Research Committee</u> members. <ul style="list-style-type: none"> ○ Submit both to the Program Director via email by 6/30. ○ The program Director will respond if the committee is approved or provide feedback if changes are recommended, after discussions with the Research Advisory Committee. ○ It is your responsibility to ask each committee member whether they are willing to participate. ○ Email your Research Proposal to each committee member. 	
	Select your <u>Secondary Clinician-Scientist Mentor</u> and meet with him/her at least once this year. <ul style="list-style-type: none"> ○ Use this meeting as an opportunity to learn how to manage a career as a clinician-scientist. ○ Email the name of your secondary clinician-scientist mentor and the date of your meeting to the Program Director. 	
	Submit this checklist to Program Director by 6/30.	
2 (Clinical)	Meet with the program director and co-director once this year to discuss your progress and future plans.	

	<ul style="list-style-type: none"> ○ The meeting should be before 5/31. 	
	<p>Make your oral <u>Research Proposal presentation</u> to your research committee by 8/31.</p> <ul style="list-style-type: none"> ○ It is your responsibility to schedule this meeting. ○ They will have already read your written Research Proposal. ○ You should record the feedback you get from your committee. ○ The committee can respond by either approving your project, requiring minor changes without need for another presentation, or requiring major changes with re-presentation. ○ Email the feedback and point-by-point responses describing how you plan to proceed to your committee members and the Program Director within 7 days. ○ Follow through with what you said you will do in your responses by re-writing your proposal and re-presenting to your research committee as necessary. 	
	<p>Formal approval of your research proposal.</p> <ul style="list-style-type: none"> ○ This is expected to be obtained by 12/31 	
	<p>Use the last 6 months of this year to get ready for your research experience</p> <ul style="list-style-type: none"> ○ Be excited to start research immediately on 7/1 of next year! ○ Do all animal training, online safety classes, etc. ○ Get your project IRB/IACUC protocol approved, or get added to your mentor's IRB/IACUC protocol, as needed. ○ Accrue the materials you will need for your project (transgenic mice, antibodies, constructs, etc.). 	
	<p>Meet with your secondary clinician-scientist mentor at least once this year for mentoring discussions.</p>	
	<p>Submit this checklist to Program Director by 6/30.</p>	
3 (Research)	<p>Meet with the program director and co-director once this year to discuss your progress and future plans.</p> <ul style="list-style-type: none"> ○ The meeting should be before 5/31. 	
	<p>Take class: Responsible Conduct of Research class.</p> <ul style="list-style-type: none"> ○ Email your certification to the Program Director. 	
	<p>Take class: The Cochlea and Vestibular System: Development, Function, and Disease.</p>	

	Present in Friday morning seminar at least one time	
	<p>Meet with your research committee twice this year and give an oral <u>Progress Report</u>.</p> <ul style="list-style-type: none"> ○ One meeting should be before 11/30 and the other before 5/31. ○ At least one week before each meeting, email a written <u>Progress Report</u> to each committee member and the Program Director. ○ You should record the feedback you get from your committee. ○ Email the feedback and point-by-point responses describing how you plan to proceed to your committee members and the Program Director within 7 days. 	
	Meet with your secondary clinician-scientist mentor at least once this year for mentoring discussions.	
	Submit this checklist to Program Director by 6/30.	
4 (Research)	<p>Meet with the program director and co-director once this year to discuss your progress and future plans.</p> <ul style="list-style-type: none"> ○ The meeting should be before 5/31. 	
	Present in Friday morning seminar at least one time	
	<p>Meet with your research committee twice this year and give an oral <u>Progress Report</u>.</p> <ul style="list-style-type: none"> ○ One meeting should be before 11/30 and the other before 5/31. ○ At least one week before each meeting, email a written <u>Progress Report</u> to each committee member and the Program Director. ○ You should record the feedback you get from your committee. ○ Email the feedback and point-by-point responses describing how you plan to proceed to your committee members and the Program Director within 7 days. 	
	Meet with your secondary clinician-scientist mentor at least once this year for mentoring discussions.	
	Submit this checklist to Program Director by 6/30.	
5 (Clinical 62.5%;	<p>Meet with the program director and co-director once this year to discuss your progress and future plans.</p> <ul style="list-style-type: none"> ○ The meeting should be before 5/31. 	

Research 37.5%)		
	<p>Meet with your research committee once this year and give an oral <u>Final Report</u>.</p> <ul style="list-style-type: none"> ○ The meeting should be before 5/31. ○ At least one week before the meeting, email a written <u>Final Report</u> to each committee member and the Program Director. ○ You should record the feedback you get from your committee. ○ Email the feedback and point-by-point responses describing how you plan to proceed to your committee members and the Program Director within 7 days. 	
	Meet with your secondary clinician-scientist mentor at least once this year for mentoring discussions.	
	Submit this checklist to Program Director by 6/30.	
6 (Clinical)	<p>Meet with the program director and co-director once this year to discuss your progress and future plans.</p> <ul style="list-style-type: none"> ○ The meeting should be before 5/31. 	
	Meet with your secondary clinician-scientist mentor at least once this year for mentoring discussions.	
	Submit this checklist to Program Director by 6/30.	
7 (Clinical)	<p>Meet with the program director and co-director once this year to discuss your progress and future plans.</p> <ul style="list-style-type: none"> ○ The meeting should be before 5/31. 	
	Meet with your secondary clinician-scientist mentor at least once this year for mentoring discussions.	
	Submit this checklist to Program Director by 6/30.	