CASE LOGS

MedHub software provides a diagnosis/case log tool for entering patient log data.

UME users can log into the MedHub system using their Stanford University Single Sign On (SSO) credentials.

Web address: https://stanford.medhub.com

INSTRUCTIONS

Logging a Diagnosis

- From the Home page, select the Procedure tab, and then select “New Procedures/Case Log”

** Note: Students can log cases up to 90 days after the period has ended
The next screen is where you will enter the patient log data.

- **Clerkship/Course**: select the appropriate Core Clerkship
- **Procedure Date**: for HIPAA compliance, please select a generic date, such as the first or last day of the period
- **Location**: select the appropriate Clerkship site
- **Supervisor**: select from list

ONLY enter case logs under the CORE Clerkship. Do not select the Clerkship Site.

Do not enter the exact date. For HIPAA compliance, please select the first or last day of the period.
Scroll to the Diagnosis section.

- Step One: select from the list of required Diagnoses
  - Each clerkship has its own defined list
- Step Two: select the appropriate Role you played

Select the appropriate diagnosis by clicking on the “+” button.
Scroll to Notes section.

- Enter any notes as required by clerkship
- To submit the procedure, select “Log Procedure”
  - To immediately enter an additional procedure, check the “Log Another Procedure” box

** Be careful not to enter any identifying patient data due to HIPAA

** Note: Students can log cases up to 90 days after the period has ended
**View Procedures/Cases**

To review or modify previously submitted Case Logs, from the Procedures tab, select “View Procedures/Case Logs”.

The next screen is where you can review a list of all previously submitted case logs.

- **View Log**: review
- **Modify Log**: make changes to previously submitted logs
- **+Log New Procedure**: submit a new case log