

# LKSC Classroom Quick Start Guide

## LKSC 120 and LKSC 130

### 1. Choose your lighting

- Tap the **touch panel** screen with your finger to wake it up.
- Choose your **lighting configuration** with the **Room Controls** button at the bottom of the screen. You should see four lighting options to choose from: **All On** (bright), **Presentation** (good for teaching and capture), **Dim** (optimized for highest quality image viewing) and **Off** (dark; all lights will turn off).

### 2. Choose your operating system

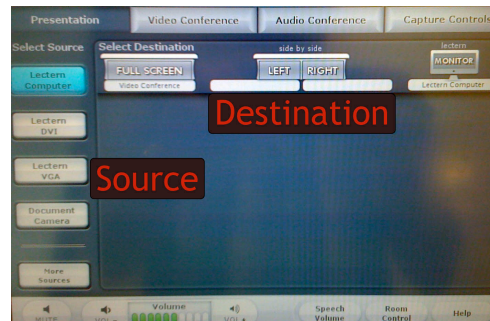
- The **lecture computer is Windows by default** but if the computer is showing a Mac screen, click the Apple icon in the top left corner and choose **Restart** from the menu. If the computer is off, turn it on and it will boot into Windows.
- If you want to use **Mac OS** and the computer is showing a Windows screen, click the up arrow in the lower right corner, then click the black diamond. Choose **Restart in Mac OS X**. If the computer is off, turn it on and hold down the “alt” button to be presented with a choice of operating systems.

### 3. Select your source

- Tap “**Presentation**” on the **touch panel** (top-left) and choose from four inputs (left side): **Lectern Computer**, **Lectern DVI**, **Lectern VGA** and **Document Camera**.

### 4. Select your destination and audio

- Choose your **display destination** from the list on the **Presentation** page:
  - **Full Screen** (projector)
  - **Side by Side Right** (right half of projector)
  - **Side by Side Left** (left half of projector)
  - **Lectern Monitor** (screen on lectern)
- If you use side by side, simply tap another input and then the appropriate side of the screen to see two inputs displayed side by side.



### 5. Customize your lecture capture

- **Lecture capture will begin and end automatically** unless you have requested manual start and stop.
- A popup message will warn you 2 minutes before recording begins. Press **Delay** to push back recording by 2 minutes. A similar message will appear 2 minutes before the end of capture. Press **Extend** to extend the recording time by 2 minutes.
- You can manually adjust the frame for your lecture recording by tapping **Capture Controls** and choosing one of the preset shots pictured below.



Lectern



Lectern + Screen



Front of Room