Instructions for Donating to Stanford University
School of Medicine’s RENEW Biobank

1) **Read** thoroughly through the Consent and Health Questionnaire.
   a. There are different consents so please choose the one that best fits the type of material you wish to donate.
      i. Autologous Embryos (created with own eggs and own sperm)
      ii. Donor Embryos (created with donor eggs and/or donor sperm)
      iii. Egg and/or Ovarian Tissue
      iv. Sperm and/or Testicular Biopsy Tissue
      v. Unusable PGD Embryos for Discard

2) **Sign and Date** the Consent in all the appropriate places, in the presence of a witness, (family, friend, or neighbor) who will verify the authenticity of you and your partner’s signatures. All signees on the consent must sign on the same date.
   a. If you and your partner don’t live near each other, 2 separate consents will need to be signed and witnessed. However, you both still need to agree on which class 1, 2, or both for donation.

3) **Completion** of the Health Questionnaire is voluntary. If you do not know any of the information and/or you do not wish to disclose the information, feel free to leave those sections blank. However, please fill in the section requesting your IVF Clinic Name (so we know where to send the tank to pick up your sample).

4) **Send** the completed Consent and Health Questionnaire to the RENEW Biobank either by Scan/Email, Fax, or Mail.
   a. Scan/Email: renew_biobank@stanford.edu
   b. Fax: (650) 724-6203
   c. Mailing Address:
      RENEW Biobank
      Stanford University School of Medicine
      Mail Code 5454
      265 Campus Drive, Room 1165A
      Stanford, CA 94305
   d. Please include a phone number where you can be reached for the phone consent, this is needed to complete the consent process.

5) Once your completed Consent is received, reviewed and phone consent complete— the RENEW Biobank will work with your IVF Clinic to have your consented materials shipped at a future date.
   a. The RENEW Biobank does not pick up materials donated upon completion of our consent process. We schedule the pickup accordingly with each clinic when there are sufficient donations to fill a portable liquid nitrogen tank.
   b. Please check with your clinic about their billing process, some stop billing once consents are complete, while others do not.

6) Any questions please call the RENEW Biobank at (650) 721-2259.