

A red speech bubble with a white outline and a small tail pointing downwards. The text "Slack for Coordinators" is centered inside the bubble in a white, sans-serif font. The background of the slide features a pattern of thin, light gray concentric circles and dashed lines.

Slack for Coordinators

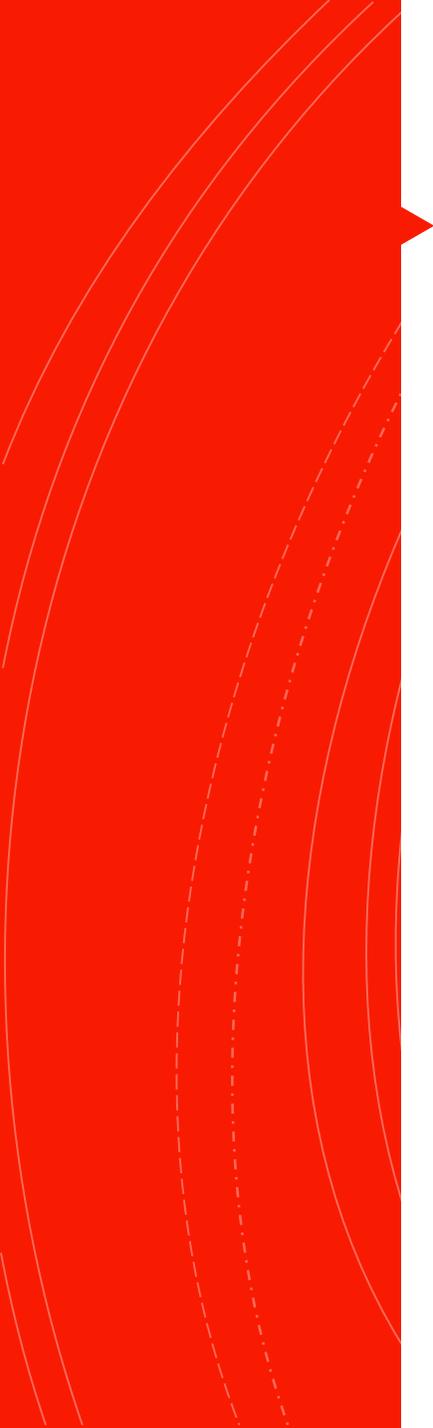
What is Slack?

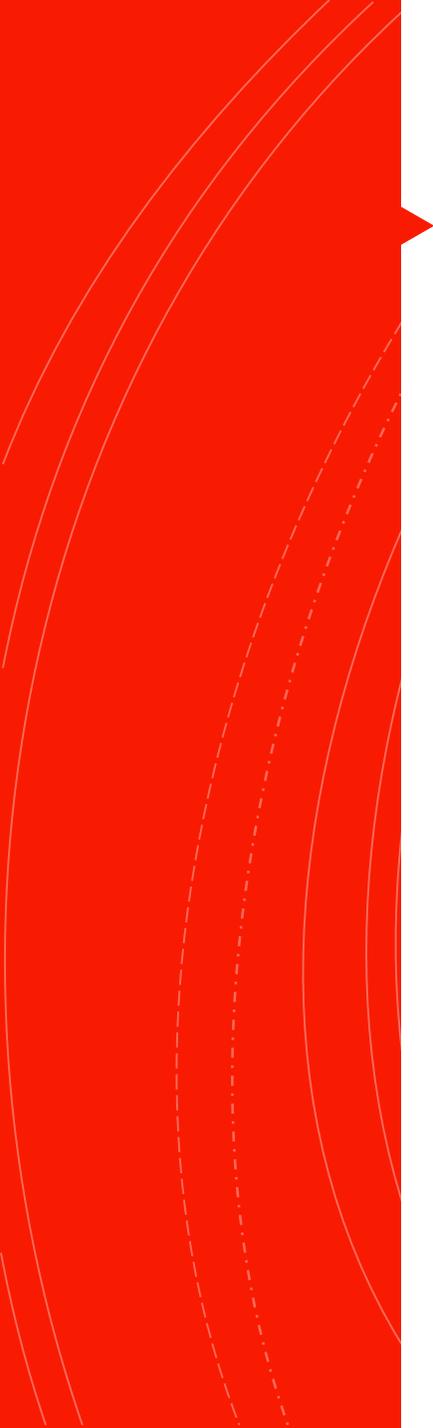
- Slack is a collaborative tool used to communicate in real-time within work groups.
 - You can talk 1:1 with coworkers or to a whole team
 - You can conduct audio and video calls, share photos and files easily
 - Apps & integrations
 - Less emails sent, quicker response times
 - Unlike email, you can edit or delete your posts



Why?

- **Why start a Slack workspace for Stanford Education Coordinators?**
 - Share Information
 - Share Feedback
 - Ask Questions
 - Archive of Information

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- Channels
 - Used for topic-centered discussions
 - To start everyone will be added into the #general #acgme and #random channels
 - Please add your corresponding channel(s) such as #fellowship, #residency or #postdocs
 - You have the option to leave a channel as well or mute a channel.
 - Direct messages for 1:1 conversations
 - You can even DM yourself or the Slackbot
 - You can star a channel, post or DM so that it is easy to find later



- **Threads**

- Use if you want to respond to someone else's message in a channel, but don't want to interfere with the current discussion
- **How to start a thread?** Just click the Start a thread icon or mouse over someone else's answer and click View thread

- **Notifications**

- Adjust for each workspace or channel
- Phone notifications/settings can also be set

How to Join?

- **New Users:**
 - You can download the Slack app online or use it in your browser (slack.com).
- **Once you have a Stanford Slack account:**
 - Go to stanford.enterprise.slack.com (you may need to sign in)
 - Search for SOM Education Coordinators
 - Click Request to Join
- Please use your Stanford email when using Slack.
- Follow [#fellowship](#), [#residency](#), and/or [#postdocs](#)
- Please check out our [#random](#) channel and introduce yourself

Questions?

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