

Sharps Training Checklist	Complete
Examples of different types of safety features for needles and issues with safety features that have resulted in injuries (e.g. needle pokes through the cap after safe capping)	<input type="checkbox"/>
Examples of equipment/needles that are currently in use but don't have a safe option so that they know what to watch out for Report non-safety sharps to your supervisor, who will report these to Occupational Health	<input type="checkbox"/>
If someone must recap a needle, how do they do it safely? (e.g. Anesthesia when they prep/stage meds before a procedure)	<input type="checkbox"/>
How to identify where sharps will be placed before any procedure and how to discuss with your team	<input type="checkbox"/>
<b>General Guidelines:</b> <b>Before Each Procedure</b> <ul style="list-style-type: none"> <li>• Sharps disposal container placed within easy reach</li> <li>• Sharps are organized and located in one area</li> <li>• Double gloves used</li> <li>• Eye protection and/or face shield on</li> <li>• Sharps placement communicated to all staff as part of checklist</li> <li>• Agree on what verbal alerts are used when moving sharps</li> <li>• Choose the safest sharps to work with</li> </ul>	<input type="checkbox"/>
<b>Work practices</b> <ul style="list-style-type: none"> <li>• Keep the exposed sharp in view at all times</li> <li>• Be aware of people around you</li> <li>• Stop if you feel rushed or distracted</li> <li>• Avoid all hand-passing of sharps</li> <li>• Activate safety features immediately after each use</li> <li>• Always be responsible for the device you use. The user is the dispenser.</li> <li>• Always dispose devices in rigid sharps containers; do not overfill containers</li> <li>• Know how to pass a suture needle properly guarded</li> </ul>	<input type="checkbox"/>
<b>Observation of suturing:</b> <ul style="list-style-type: none"> <li>• Establish a neutral zone so people know to keep hands away</li> <li>• Use a curved needle and forceps, not a straight needle</li> <li>• All general guidelines and work practices above are followed</li> </ul>	<input type="checkbox"/>
How to respond to perceived pressure from your team (feeling rushed etc) where the risk of a sharps injury may occur	<input type="checkbox"/>
Residents Name:	Signature:
Program Director Name:	Signature: