

Stanford Health Care 2019 HOLIDAY SCHEDULE

- During the following holidays our non-patient care offices are closed.

New Year's Day	Tuesday, January 1, 2019
Martin Luther King Day	Monday, January 21, 2019
Memorial Day	Monday, May 27, 2019
Independence Day	Thursday, July 4, 2019
Labor Day	Monday, September 2, 2019
Thanksgiving	Thursday, November 28, 2019
Christmas/Winter	Wednesday, December 25, 2019
2020 New Year's Day	Wednesday, January 1, 2020

- Some departments may experience reduced workloads around the holidays and as a result may require employees to use PTO.
- This decision is made at the department level with approval from its Vice President based on workload demands and impacts to other areas.
- For premium pay purposes, Christmas/Winter holiday is December 25.
- Paid Time Off (PTO): If you are a non-exempt employee without PTO available, you will be required to take these days off unpaid.
- Should you have any questions, please contact your department management for clarification specific to your work area.

Reference:

- [PTO and Other Time Off Policy](#)
- [Compensation Administration](#)
- [Union Contracts](#)