

Stanford Health Care 2018 HOLIDAY SCHEDULE

- During the following holidays our non-patient care offices are closed.

New Year's Day	Monday, January 1, 2018
Martin Luther King Day	Monday, January 15, 2018
Memorial Day	Monday, May 28, 2018
Independence Day	Wednesday, July 4, 2018
Labor Day	Monday, September 3, 2018
Thanksgiving	Thursday, November 22, 2018
Christmas/Winter	Tuesday, December 25, 2018
2019 New Year's Day	Tuesday, January 1, 2019

- Some departments may experience reduced workloads around the holidays and as a result may require employees to use PTO.
- This decision is made at the department level with approval from its Vice President based on workload demands and impacts to other areas.
- For premium pay purposes, Christmas/Winter holiday is December 25.
- Paid Time Off (PTO): If you are a non-exempt employee without PTO available, you will be required to take these days off unpaid.
- Should you have any questions, please contact your department management for clarification specific to your work area.

Reference:

- [PTO Policy](#)
- [Compensation Administration](#)
- [Union Contracts](#)