

Protocol for the Management of Healthcare Personnel (HCP) **without** known COVID-19 Exposure

All SHC and LPCH staff and providers must self-monitor for symptoms concerning COVID-19 infection

1. Possible COVID-19 symptoms are defined as any of the below:
 - Influenza-like illness or
 - fever (subjective or $T \geq 100^{\circ}$ Fahrenheit/ 37.8° Celsius) or,
 - cough or
 - shortness of breath or
 - sore throat

Daily Self- Monitoring

1. Daily check-ins during scheduled workdays are required, continuous self-monitoring is expected. Documentation of status is not required.
2. Physicians, residents, interns, providers, & medical students: A mandatory daily check-in with supervising attending physicians to report symptoms or lack of symptoms.
3. All clinical and non-clinical staff & contractors/vendor representatives: A mandatory daily check-in with supervisor/designee to report symptoms or lack of symptoms.
4. If staff/providers have minor upper respiratory symptoms other than the symptoms listed above, (e.g. allergies, runny nose, nasal congestion), the staff/providers must do the following:
 - Employee should work wearing a mask until cleared by occupational health
 - Practice hand hygiene & wear gloves
 - Continue self-monitoring for fever & other symptoms

If staff/providers are symptomatic with possible COVID-19 symptoms:

1. Fever with or without other COVID-19 symptoms:
 - **Stay home** & notify direct supervisor per policy
 - Contact occupational health service (OHS) (Phone: 650-725-7405)
 - OHS will determine if COVID-19 testing is indicated
2. Cough, shortness of breath, or sore throat *without fever*:
 - Staff/providers can work wearing a surgical mask, practice hand hygiene & wear gloves
 - Contact (OHS) (Phone: 650-725-7405) that day to determine next steps