Educators-4-CARE Faculty Responsibilities

**COMPASSION** **ADVOCACY** **RESPONSIBILITY** **EMPATHY**

“Setting an example is not the main means of influencing another, it is the only means.”
-Albert Einstein

Mission
Support the training and mentoring in clinical skills and professionalism for the enhanced development of our medical students as skilled and compassionate physicians.

Teaching Responsibilities
The Educators-4-CARE faculty will serve as a teacher, mentor and colleague for the duration of the student’s time at the School of Medicine. Each E4C faculty will be assigned five to six students per class year with the current average load being 24-30 medical students (including MD/PhD and other expanded students). As of the 2012FY each faculty member is allotted 25% FTE to provide guidance to the students in the areas outlined below:

A. First-year medical students
   • Introduce self to student and welcome them to medical school through a letter of introduction at the start of year
   • Meet with each student individually to provide one-on-one verbal feedback quarterly or more often as needed.
   • Provide support, guidance, and mentoring to each student in the context of a personal mentoring relationship. This may include additional one-on-one meetings, social group gatherings at mentor’s homes, or individual E4C activities (parties, service projects etc)
   • Teach the POM (Q1,2,3) curriculum to groups of 10-12 students

B. Second-year medical students
   • Teach POM (Q1,2,3) curriculum
   • Meet with each student individually to provide one-on-one verbal feedback quarterly or more often as needed.
   • Provide support, guidance, and mentoring to each student in the context of a personal mentoring relationship. This may include additional one-on-one meetings, social group gatherings at mentor’s homes, or individual college activities (parties, service projects etc)
   • Assist in remediating students who have failed on standardized patient exercises
   • Prepare and evaluate students for final complete patient H&P (Q3 POM)
C. Third- and Fourth-year medical students
   • Proactively contact each student by email, phone call or social gatherings
   • Phone, email, or teleconference with students on away rotations
   • Review written clerkship performance of each student and assist with problems
   • Assist in remediation of students failing clerkships
   • Review shelf examination performance in basic clerkships
   • Participate in every other month Doctoring with CARE sessions
   • Provide career counseling with referrals to appropriate departmental faculty
   • Provide residency application advice as requested
   • Review and edit students’ personal statements as requested
   • Write letter of support for residency application as requested
   • If schedule permits, attend match-day in March and Medical School Graduation in June

General
   • Routinely teach and model professionalism
   • Routinely teach and model high quality patient communication and physical examination skills
   • Prepare for, attend, and participate in monthly E4C Faculty meetings
   • Provide a base of support at Stanford when students are away from campus
   • Assist students with academic issues as they develop
   • Assist students with clinical issues as they develop
   • Facilitate quarterly Peer Advising sessions (with students from all years)
   • Prepare for, attend, and participate in E4C Faculty Development programs (which occur 1-2 times per year)

Other activities that are encouraged
   • Provide assistance through Working Group activities to POM course directors or required clerkship chairs in helping develop educational/training materials as they pertain to clinical skills and professionalism
   • Develop scholarly activities and formal presentations regarding clinical instruction and other E4C activities
   • Develop cases for the standardized patients
   • Volunteer to precept your students at the student run free clinics