Stanford Cancer Institute (SCI) Community Partnership Seed Grant Request for 2020 Proposals

Stanford Cancer Institute (SCI) Community Outreach & Engagement seeks to improve health equity and eliminate cancer health disparities in the Greater Bay Area by partnering with surrounding communities to promote cancer risk reduction, investigate the underlying causes of poor outcomes, and develop solutions to address them.

The goal of the new SCI Community Partnership Seed Grant Program is to foster cancer prevention and control efforts that are community driven by partnering Stanford faculty and staff with community partners to jointly develop projects. Projects should form new or strengthen existing partnerships and implement and evaluate new ideas or interventions. Project focus should be on addressing the cancer burden of medically underserved populations including those in rural areas or racial/ethnic minorities in the SCI catchment area. The long term sustainability of projects and partnerships is critical.

Example project categories include (but are not limited to):
- Impact of COVID-19 relating to cancer
- Surveys to evaluate community need
- Pilot testing for access to care, early detection/screening, vaccination programs
- Development of online tools/resources that support prevention and cancer control
- Educational resources promoting diversity in clinical trials
- Cancer prevention and control educational events in the community
- Community convening to discuss implementation of cancer prevention initiatives

Eligibility: Stanford faculty, clinical educators and UHA physicians, clinical instructors, instructors, graduate students, post-doctoral scholars (clinical and non-clinical) and staff are eligible to apply. All proposed projects must have an identified community partner as a co-collaborator on the project. Projects involving multidisciplinary teams are highly encouraged.

Please contact the Stanford Cancer Institute if you need assistance in identifying a community partner or Stanford faculty/staff member. Please send all inquiries to: sci-coeprogram@stanford.edu or through our technical assistance portal.

Total Funds Available (Up to $25,000 Per Award): Requests can be made to fund small projects ($1,000 - $5,000) or to fund a pilot grant of up to $25,000. Funds will be awarded for a one-year grant period. Awards will be granted for the period from January 1, 2021 through December 31, 2021 and are encouraged to be completed in that timeframe. No-cost extension of funds remaining at the end of the period will be considered on a case by case basis if progress has been demonstrated. Upon completion, grantees will be required to submit a written summary report about their awarded projects. Grantees have an additional option to present their project outcomes to Stanford affiliates.

SCI Community Outreach and Engagement Proposal:
Please complete the fillable pdf application and submit your proposal to sci-coeprogram@stanford.edu
Applications should include the following information. Please use the fillable pdf application form provided:

- A **cover sheet** that includes: Title of proposal, collaborating partner names, and amount of funding requested.
- **Project Summary** (2-page limit, maximum 1000 words) Provide a summary of the background, major goals and/or deliverables, specific aims and proposed timeline. Describe how the project will be evaluated and measured for impact/outcomes.
- **Collaborating Partners** (1 paragraph for each). Short bios of project leader(s) and co-project participants.
- **Role of Partners and Signatures** (1 paragraph) Signed statement that outlines the role of each partner and how the partners intend to work together.
- **Budget and Narrative** (1-page limit). Proposed line item expense description and amount requested.
  - Allowable expenditures include project supplies, services (ex. translation of materials), venue rental and travel (if project-related).
  - These grants do not include indirect cost expenses and cannot be used to purchase equipment of any kind.
  - Equitable sharing of resources among project partners is encouraged.

**NOTE:** References may be included and are not considered part of the page limit. Do not include appendices to the LOI. Applications that do not comply with the requirements will not be considered for review.

**SCI COE Seed Grant Selection Criteria:** Seed Grant applications will be reviewed by a committee represented by community members and Stanford staff and faculty. The review rubric will consist of the following:

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<tr>
<th>Criterion</th>
<th>Description</th>
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<tr>
<td>1 Project design</td>
<td>The project design clearly outlines an innovative approach to cancer prevention and control efforts that are community driven.</td>
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<td>2 Focus on medically underserved populations</td>
<td>The project addresses the cancer burden of medically underserved populations in the SCI catchment area.</td>
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<td>3 Sustainability</td>
<td>The project outlines a plan for long term sustainability of interventions and/or partnerships.</td>
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<td>4 Community/ patient engagement</td>
<td>The project proposes utilization of effective approaches to community partnership and/or patient engagement.</td>
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<td>5 Budget</td>
<td>The application provides a complete and reasonable budget. There is equitable sharing of resources with project collaborators.</td>
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<td>6 Leadership</td>
<td>The applicants have the appropriate qualifications and competence to achieve the project goals and complete the proposal within the grant period.</td>
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**Deadline:** All proposals must be submitted by **3 pm PST on Friday October 30, 2020**

**Pilot Grant Process and Timeline:**
1. RFP released August 10, 2020
2. RFP due on October 30, 2020
3. Project Review Committee Meet – Week of November 9, 2020
4. Funding announcements made on November 20, 2020
5. Awards granted on January 1, 2021 – December 31, 2021