New Professoriate Appointments in 2013-14 at Record High
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**New Professoriate Appointments in 2013-14 at Record High**

New appointments in the Professoriate rose to a record high of 85 last year (the previous five-year average was 49). Taking departures into account, the net gain was 59, which is 3.7 times higher than average hiring rate during the previous five years. Gains and losses over the last five years are displayed in the table below.

One possible contributing factor for the high number of recruitments might be tied to an increase in the School’s billet cap. Even though the cap was increased two years ago, some searches launched at about that time have only recently produced hires. It is also possible that policy and procedural changes – e.g., streamlining of the search initiation process, compressed timelines for searches, and the elimination of acting appointments – have served to accelerate the pace of hiring.

We want to take this opportunity to recognize the School’s faculty affairs administrators for their hard work in what was an incredibly busy year. Thank you!

<table>
<thead>
<tr>
<th>AY</th>
<th>Appt Ended</th>
<th>Death</th>
<th>Emeritus</th>
<th>Resigned</th>
<th>Grand Total</th>
<th>New Appts</th>
<th>Net Gain/Loss</th>
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<tbody>
<tr>
<td>2009/10</td>
<td>3</td>
<td>27</td>
<td>15</td>
<td>45</td>
<td>48</td>
<td>3</td>
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<tr>
<td>2010/11</td>
<td>4</td>
<td>5</td>
<td>17</td>
<td>26</td>
<td>38</td>
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<td>13</td>
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<tr>
<td>2011/12</td>
<td>2</td>
<td>1</td>
<td>8</td>
<td>20</td>
<td>31</td>
<td>56</td>
<td>24</td>
</tr>
<tr>
<td>2012/13</td>
<td>3</td>
<td>1</td>
<td>10</td>
<td>18</td>
<td>32</td>
<td>53</td>
<td>21</td>
</tr>
<tr>
<td>2013/14</td>
<td>1</td>
<td>1</td>
<td>9</td>
<td>15</td>
<td>26</td>
<td>85</td>
<td>59</td>
</tr>
<tr>
<td>Grand Total</td>
<td>13</td>
<td>3</td>
<td>59</td>
<td>85</td>
<td>160</td>
<td>280</td>
<td>120</td>
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</table>
New Streamlined Addendum Templates for Clinician Educators and Instructors

After careful consideration, including consultation with Faculty Compensation, we have decided to create two streamlined addendum templates for Clinician Educators and Instructors:

1. Addendum for FTE changes- the three-page document only includes the important sections and language regarding contractual changes
2. Addendum for other than FTE- this template should be used if there are only changes to responsibilities, salary and administrative supplements.

The new templates are available on OAA’s webpage.

Any questions should be directed to Jessica Mendonça.

New Clinician Educator Web Pages

We are pleased to announce new resources for Clinician Educators on the OAA website. First, the Clinician Educator New to Stanford page welcomes individuals appointed to the Clinician Educator line at the rank of Clinical Assistant Professor and above, and can be found here: http://med.stanford.edu/academicaffairs/CEs/NewtoStanford.html

Second, faculty resources pages have been added under the Clinician Educator menu, giving information on clinical resources, teaching, orientation and networking, work/life, and other information specifically tailored for Clinician Educators. These pages can be found here: http://med.stanford.edu/academicaffairs/CEs/CEFacultyResources.html

Please contact Jessica Mendonça or Rebecca Robinson with any questions.

Signed Letters of Invitation No Longer Required

Starting now, you do not need to send to Academic Affairs letters of invitation signed by the unpaid individuals in the following categories:

- Adjunct Clinical Faculty
- Clinician Educators (Affiliated)
- Consulting Faculty
- Lecturers
- Visiting Faculty
- Visiting Instructors
- Visiting Scholars

The signed letter of invitation must be kept on file in the department. Please contact Rebecca Robinson or Jessica Mendonça with questions.
**Updated Offer and Invitation Letters**

The following letter templates have been updated with corrected web addresses:

- Professoriate – SUMC/LPCH
- Professoriate – VAPAHCs
- Visiting/Consulting – offer letter
- Visiting/Consulting – letter of invitation

Please be sure you are using the most up to date version of the letters by downloading them from the OAA website each time. The current version has “Revised January 2015” in the header or footer. Please contact [Rebecca Robinson](mailto:rebecca.robinson@example.com) with questions.

**New Requirements on J Scholars from Bechtel International Center**

The Bechtel International Center has issued the following new requirements for J Scholars:

1. After January 5, 2015, departments submitting initial and transfer requests for J Scholars will be required to retain evidence of that Scholar’s English proficiency. More on the English proficiency requirements is available on Bechtel’s [website](http://bechtel.com).
2. The final departure of any J-2 dependents – prior to the departure of the J-1 – must be reported immediately to the department and a request to “Remove” the J-2 dependent must be submitted to Bechtel through J workflow. Previously, it was not required that this be reported to the visa sponsor.
3. As of May 15, 2015, J exchange visitors will be required to possess health insurance for themselves and their dependents meeting the following new minimums:

   - **Medical Benefits** -- $100,000
   - **Repatriation of remains** -- $25,000
   - **Medical evacuation** -- $50,000
   - **Deductible per accident or illness** -- $500

   All scholars entering the U.S. on or after May 15, 2015, are covered by these new minimums.