CHRI Faculty Scholar Award Policy

Timeline:  
Internal deadline: **June 1, 2018**  
Award start date: **Sept. 1, 2018**

**Amount of funding:** $100,000 per year for up to 5 years

**A) AWARD**

CHRI Faculty Scholar Awards support mid- to late- Assistant, or early Associate Professors appointed as University Tenure Line (UTL) or Medical Center Line (MCL) Faculty as follows:

- $100,000 per year for up to 5 years;
- Use the resources first for their remuneration and benefits and second to support research costs such that there shall be demonstrable, significant and meritorious scholarship/research activities related to innovation in maternal or child health.

**B) PI ELIGIBILITY**

To be eligible for the award, the applicant must meet all of the following criteria:

- Hold a UTL or MCL faculty appointment within the School of Medicine
- Be a member of CHRI. Visit [here](#) to apply for CHRI Membership.
- Have a track record of focusing the majority of their research on maternal or child health;

**C) TIMELINE**

Awards will be announced in late July 2018. Proposals that are not funded can be resubmitted during the next announced funding cycle (FY19).

**D) TYPE OF RESEARCH: Relevance to Maternal and Child Health**

Research must be primarily related to maternal or child health. These terms refer to the expectant mother, oocyte, zygote, embryo, fetus, infant, child and adolescent. All areas of research are eligible: basic, translational, clinical research, epidemiology/statistics, informatics, health services, or health policy.

**E) NOMINATION**

Potential CHRI Faculty Scholars will be nominated by the Clinical Department Chair* wherein they hold their primary School of Medicine academic appointment. The Chair’s nominating letter will:

- Confirm eligibility
- Enumerate the nominee’s current time commitment to clinical, education, research, and administration, and the time commitment to these activities if named a CHRI Faculty Scholar.
*If the Chair serves on the Faculty & Harman Scholar adjudication committee, the applicant will be nominated by their Division Chief.

F) INTERNAL APPLICATION GUIDELINES

By **June 1, 2018**, please submit one PDF file containing the following (in the order listed below) via **ONLINE APPLICATION LINK**

1) **Cover page**
   Please use provided CHRI Faculty/Harman Scholar Application Form. List the name of the Scholar program in the top right corner of the form.

2) **Letter of Nomination** printed on your department's letterhead and signed by your Clinical Department Chair, including the elements detailed above

3) **Personal Statement (one page):** Using Arial 11 font or larger. Describe how the award will both enhance their career development and the relevance to maternal or child health.

4) **Research Proposal** (maximum of 4 pages of text, not including references, and no more than 5 additional pages of attachments or appendices. Use Arial 11 font or larger and place the applicant's name on every page along with the page number).

   The proposal should contain a concise description of the project aims, hypothesis, background, preliminary studies, study design, methods, analysis plan and potential pitfalls. The budget should be included using the **provided budget template**. For human-based studies, consultation with the Quantitative Sciences Unit (QSU) is highly recommended at least two months prior to the submission deadline.

5) **A Statement that:**
   - in abstracts, presentations, publications, grants, press releases and inventions arising from this support they will indicate, when possible, that they are a Stanford Child Health Research Institute Faculty Scholar
   - they will use the award title as a part of their formal signature block, e.g.:
     NAME
     <    > Endowed Faculty Scholar
     Stanford Child Health Research Institute
   - they will comply with all reporting requirements both during and following the completion of this award

6) **NIH Biosketch and Other Support Page**

G) SELECTION PROCESS
Proposals will be reviewed by the CHRI Faculty Scholars Review Panel. After adjudication, the Director will recommend the selected applicant to the CHRI Governing Board for their approval. The Governing Board will be provided with the rationale for the appointment and the relevance to maternal or child health. Priority will be given to nominees at a critical juncture in their career development, such as those in the interval between NIH K and R grant funding.

**H) TERM OF APPOINTMENT**

All appointments are term limited for a single term of up to 5 years. The CHRI Faculty Scholar recipients will be required to submit a progress report, a financial status report and any changes in their role and effort allocation in the School of Medicine on an annual basis prior to release of funding for each subsequent year during the term. Should there be a change in their role that significantly alters their ability to carry out their responsibilities as a CHRI Faculty Scholar the award will be forfeited prior to the completion of the term. However, if there have been unusual occurrences then the awardee may request a deferral or leave of absence from the award; this request will be adjudicated by the Director of the CHRI.

- During the final year of the award, the CHRI Faculty Scholar holder will be asked to provide a dossier including a CV and report describing accomplishments achieved during the tenure of the award.
- CHRI Faculty Scholars will be expected to present their work at CHRI educational events (seminars, symposiums) and serve on the Education and/or Faculty Scholar adjudication committees for the duration of their term, and thereafter while they are at Stanford.

Unless specified by the philanthropic gift agreement, the endowment for a CHRI Faculty Scholar does not "belong" to any specific Department or Division, but instead rests within the CHRI and is used in a manner that optimizes the use of these resources for innovation in maternal or child health.