Master's Tuition Support Policy

GENERAL

The intent of the CHRI Master’s Tuition Program (MTP) is to support those planning to pursue a career as a physician scientist, spending the majority of their time doing NIH funded basic or clinical research related to maternal and child health (MCH). The CHRI project serves as the MS thesis project.

We expect applicants to pursue MS in health research policy, clinical research, epidemiology, or similar in support of the intent of the funding mechanism. These include:

- MS program in Epidemiology and Clinical Research
- MS program in Health Services Research
- Other MS programs on or off Stanford campus that meet the objective of the MTP program

Programs typically not funded:

- MS program in Business Administration (MBA)
- MS program in Education (Ed.D)
- Other MS programs not related to the development or career of a physician scientist

Importantly, all applicants will need to apply directly for admission to the respective MS Degree Programs, independent of this application for tuition support.

ELIGIBILITY

- Applicant must be a Physician Fellow, Instructor or Assistant Professor in Pediatrics or a subspecialty primarily focused on maternal and child health (e.g. maternal fetal medicine, or pediatric neurology, surgery, radiology, or other disciplines).
- Applicant must have sufficient protected time to complete the two-year MS degree and research program.
- All applicants must have or plan to have a focus on maternal child health research, or wish to expand their interest in maternal child health research.
- All applicants must have legal residence in the United States (Applicants with H or J visas are eligible)

The following are not eligible:

- Visiting scholars to Stanford

PRE-SUBMISSION GUIDELINES

Physician Fellows:

- Applicants may apply for both the CHRI Clinical (MD) Trainee Support and MS Tuition Support Programs
  - Please submit the application materials necessary to satisfy Clinical (MD) Trainee Support requirements
  - Separate letter submitted here stating which MS degree program they are interested in, along with a statement specifying how the MS training will promote their development as an independent clinician scientist

Instructors and Assistant Professors:

- Letter submitted here stating which MS degree program they are interested in, along with a statement specifying how the MS training will promote their development as an independent clinician scientist
- In addition, the above communication should contain one PDF document of all application materials.

APPLICATION CRITERIA

Applicant must:

- Be enthusiastically endorsed by the Division Chief
- Provide a detailed application:
  - Research Plan (Max 3 Pages), including:
    i. Specific Aims
    ii. Relevance to Maternal and Child Health
    iii. Background and Significance
    iv. Preliminary Studies (If Available)
    v. Research Design and Methods
    vi. Career Development
    vii. Potential Pitfalls and Contingency Plans
    viii. Future Steps
  - Appendix (Figures and References, Max 3 Pages)
  - Applicant Information
    i. Biosketch
    ii. Personal Statement, include impact of degree program (Max 2 Pages)

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1 “Children” or “Child” refers to expectant mothers, oocyte, zygote, embryo, fetus, infant, child, and/or adolescent.
iii. Letters of reference from three referees (excluding mentors or co-investigators)
   - Supervisor / Primary Research Mentor Information
     i. Assessment of the Applicant (Max 1 Page)
     ii. NIH Biosketch

AWARD

Total award is up to $120,000 for two years ($60,000 / year).

Award may be used for:
- Tuition & Associated Program Fees

Award may NOT be used for:
- Salary and Benefits
- Health Insurance (Including MS Program Insurance)
- Research Expenses
- Travel, conference fees, tuition, classes
- Computer equipment or software
- Capital equipment
- Office supplies, ITSS communication
- Poster presentations, abstract submissions
- Any other indirect research costs

PERFORMANCE PERIOD

MTP Support is for no longer than a mutually decided period to complete the degree. Should additional funding come available to support the degree, the applicant will return the portion of funds covered by the supplemental award. The awardee is required to notify CHRI Administration and return any unexpended funds. Applicant must notify the CHRI of acceptance into the MS degree program and the applicable start date.

INTERVIEW AND SELECTION PROCESS

The applications for MS tuition support will be reviewed by the CHRI Executive Committee. Finalists will be interviewed by two faculty members, including members of the CHRI Executive Committee.

AWARDEE RESPONSIBILITIES

The awardee will take responsibility to provide the CHRI the following information:

- Submit reports in a timely manner, including a Progress Report within 30 days of the award end date
- Provide updates in all Progress Reports on funding status from external and/or internal sources
- Submit progress reports for up to 3 years following the award end date that will include information about grants submitted, publications, employment, and new external funding resulting from this award
- Acknowledge research support in all publications, abstracts, and presentations as follows:

  "The project described in this publication was supported by the Child Health Research Institute."

Award recipients who have not acknowledged their work, as indicated above, are not eligible for future awards sponsored by the CHRI.

CONTACT

CHRI Administration:
chri_admin@stanford.edu
650-724-6891